

PATRICK DAWSON, Chair
RAY CARILLON, Vice-Chair

ANDREW ROGERS, Director of Recreation

South Hadley Memorial Field Rental Application

Name of Organization: _____

Name of Person Submitting Request: _____

Address: _____

Telephone: _____

Email: _____

Sport/League: _____

Date(s)/Time(s) Requested: _____

Rental Fees: \$50 per first 90 minutes of play. \$50 per each additional hour. \$25 per hour if lights needed. Payment due to: **South Hadley Recreation Dept.** Payment due one week prior to first rental.

Insurance Requirements: A certificate of Liability Insurance with a minimum of \$1,000,000 of coverage is required listing the "Town of South Hadley" as additionally insured.

As an official representative of the above-named organization, I have read and am empowered to guarantee that this organization will fully comply with the rules and regulations governing the use of Memorial Field (on pages 2 and 3 of this document). I further agree that my organization will be responsible for any costs caused by damages incurred during the use of the facility. I further agree that the Town of South Hadley and South Hadley Public Schools will not be liable for any injuries or damages caused by or during the use of the facility.

As a condition of use, the "assigned party" must accept responsibility for returning the facility to its previous form and condition including any trash accumulated during use of the event and returning equipment to its proper place.

Signature: _____ Date: _____

Field Use Guidelines

- Molded cleats or athletic shoes only
- NO metal cleats
- NO sharp objects including tent stakes, corner flags or other objects that penetrate the surface of the field.
- NO dragging anything across the turf; lift and carry or roll all equipment
- NO spectators allowed on the turf
- NO food, drinks or liquids other than water
- NO glass bottles or containers
- NO sunflower seeds
- NO chewing-gum
- NO tobacco products of any kind
- No alcohol products of any kind
- NO pets
- NO open flames on field
- NO bicycles, skateboards or other unapproved vehicles
- No golf
- Approved athletic equipment only

Rental Conditions

- South Hadley Recreation Department and/or South Hadley High School teams will take precedence over all outside organizations using Memorial Field. If a conflict arises, we will do our best to reschedule any rental and will refund all fees if collected if the event cannot be rescheduled.
- In the case of severe weather, the contact person is responsible for facilitating the storm evacuation procedure. All persons should immediately return to their vehicles and vacate the premises and/or wait out the impending storm.
- The contact person is responsible for maintaining proper parking throughout the South Hadley High School campus and abiding by all rules and regulations posted and applicable laws.
- Groups are not permitted to solicit, sell or provide goods and/or services on the campus without the written permission from the Town of South Hadley and if allowed, agrees to comply with all local regulations pertaining to that sale.