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**TRANSMITTAL LETTER**

23 July 2019

Richard Harris, Director of Planning and Conservation  
Planning Department  
116 Main Street  
Room 204  
South Hadley, MA 01075  
Phone: 413-538-5017, ext. 206  
rharris@southhadleyma.gov

Project: **Skinner Woods Flexible Development**

Subject: **Response to Planning Board Requests**

Client: Skinner Woods, LLC  
Thomas Spring  
2 Cedar Ridge  
South Hadley, MA 01075

Dear Richard,

Thank you for your attention and guidance at last night's Planning Board meeting. As requested by the board, a few items and updates need to be sent your way this week. To wit:

1. Supplemental information received only by hard copy. By US mail, a digital copy of materials referenced in my 7/6/19 transmittal letter will be sent to you. Other than Dropbox and emailing large attachments, if you have a preferred and reliable means of receiving files electronically, please let me know.
2. Reply to Fuss & O'Neill. A formal reply to Fuss & O'Neill's 7/10/19 letter is attached to this transmittal. Obviously, several of the points made in their letter will be addressed with the next plan submittal and stormwater update.
3. MassWildlife NHESP review letter. I have reached out to NHESP staff to commence the process of providing plan revisions and area updates. I am also seeking confirmation of the turtle protection plan details referenced in Fuss & O'Neill's letter. To date, I have not heard back from NHESP, but will update your office once progress has been made.
4. Conservation Commission letter. I have received a copy of the Conservation Commission's 6/26/19 letter with comments to the Planning Board. A separate letter addressing the commission's points is attached to this transmittal.

Per Planning Board comments, plan revisions will be made and submitted as soon as possible in advance of the 8/19/19 meeting date. Please let me know if you have any questions.

Brightly,

Bucky Sparkle

Bucky Sparkle, PE

CC: Thomas Spring (digital copies only)

Attachments (two hard copies of correspondence will be mailed):

7/6/19 supplemental information package (digital files sent by US mail)

7/23/19 reply to 7/10/19 Fuss & O'Neill letter

7/23/19 reply to 6/26/19 Conservation Commission letter