

SELECTBOARD ACTION TASKS

**Priorities: Immediate (I)=within 1 year; Short-Term (ST)=1-3 years; Mid-Term(MT)=3-5 years; Long-Term(LT)=5-10 years
NOTE: Priorities may have two time frames and they may start in the shorter time frame, but take longer to complete.**

#	Goal Actions	Primary Entity	Subentity(ies)	Evaluation Metrics	Priority	Status July 2022	Status Nov. 2022	Status March 2023
G1-26	Identify and encourage conditions that attract and support Black, Indigenous, and People of Color population.	Selectboard	Administration, All entities	Process for identifying issues concerning BIPOC population and for monitoring the experience of Town services across all demographics. Process for identifying challenges and addressing them. Change in Town demographics. Change in diversity of people participating in civic life.	ST/MT	Integrate into Strategic Town-Wide Goals to be developed and finalized each year by October. Work with Human Rights Commission when that is formed. Planning presented new demographics information during two community meetings and will put that online.	The town received a grant to conduct training for staff and board/committees around DEI. We will hire a consultant in the next few months to put the training program in place.	Ongoing.
G1-27	Increase transportation options for members of the South Hadley community, including affordable and accessible options.	Selectboard	Administration, Commission on Disabilities, Council on Aging, School Department	Types of transportation available. Number of people taking trips. Change in routes. Change in number of routes. Fee for trips.	MT/LT	Request update on free transportation policy at the Senior Center. Ask TA to provide updates from the PVTA meetings. Integrate ValleyBike membership cost into the annual budget and explore other stations such as by Big Y.	PVPA is having a Try Transit period from Thanksgiving to New Year. Buses will be free.	See Admin chart
G1-31	Foster Town engagement with college/university personnel and consultants to provide special expertise.	Administration	Other entities as appropriate	Number of personnel used. Type and effectiveness of services provided.	ST, MT, LT	Engaged college personnel into joining various town boards. TA exploring joint projects with college. Looking at internship opportunities. Selectboard will need to appoint a representative to MHC.	Selectboard appointed Renee Sweeney as the rep to MHC.	See Admin chart
G3-8	Consider adoption of the Community Preservation Act (CPA).	Selectboard		Date CPA adopted. Amount of funds generated. Use of funds.	ST/MT	No update	No update.	No update.
G3-14	Incorporate addressing climate change/resiliency into routine permitting and operations.	All boards and committees		Date new mandate adopted. Changes to Zoning or subdivision regulations adopted. Impact on projects.	ST	No update	The Energy Committee is looking to conduct baseline energy audits with SHELD in the next few months.	Still working on audits. This will be discussed with DHS
G3-23	Monitor unfilled seats on boards and committees and, using inclusionary policies, identify people to fill those seats.	Selectboard		Number of candidates identified. Number of candidates appointed/elected. Change in demographics of candidates.	ST	Working with TA to fill vacant positions on a tri-annual basis. Add demographic information optionally to application.	We are working with the new Town Clerk and Assistant Town Clerk on this as well.	Ongoing.
G3-24	Work with boards and committees to produce videos to welcome new members and give them a brief overview of responsibilities.	SHCTV	All boards and committees	Number of videos. Number of boards and committees participating. Feedback from viewers.	ST	TA is working with Town Clerk on updating the Board policy handbook. TA will work with SHCTV on content.	No update.	No update.
G3-25	Encourage people of diverse backgrounds to run for boards and/or apply for committees to ensure broad representation of all residents in government functions.	All boards		Number of candidates identified. Number of candidates elected. Change in demographics of candidates.	ST/MT	Ongoing.	Ongoing. See G1-26	Ongoing.
G4-13	Prior to Town Meeting, review proposed bylaws as to legality, consistency with other bylaws, and alignment with the goals of this Master Plan Update and make recommendations for action (recommend or not recommend) to the Selectboard and Town Meeting.	Bylaw Review	All other boards and committees	Date(s) bylaws reviewed. Number of committees and/or proposers consulted. Recommendations made. Votes by Town Meeting.	ST/MT	Ongoing. This annual town meeting included bylaws related to stormwater, food trucks and a human rights commission.	The Bylaw Review Committee reviewed and approved 2 articles prior to the November 30 Town Meeting.	The Bylaw Review Committee reviewed the Short Term Rental and ADU bylaws prior to the Annual Town Meeting
G4-22	Post articles in area newspapers, Town's website and social media.	All boards and committees		Number of articles posted. Number of responses or other feedback.	ST/MT	Ongoing.	Ongoing.	COA adding funds to their budget to do this.
G4-27	Work with boards, committees and departments to identify baseline data for impact evaluation and standard metrics, as appropriate.	Master Plan Implementation Committee	All boards, committees, and departments	Date baseline data identified. Schedule for collection of baseline data. Date(s) data collected.	MT	Integrate into Strategic Town-Wide Goals to be developed and finalized each year by October.	This has been integrated into PBEs.	Ongoing.
G4-28	Work with boards, committees, and departments to monitor progress towards goals using metrics recommended in this Master Plan Update, as appropriate.	Master Plan Implementation Committee	All boards, committees, and departments	Identify schedule and process for monitoring. Feedback from boards etc. as to usefulness. Dates of progress updates to Selectboard, Planning Board, and Town Meeting.	MT/LT	Integrate into Strategic Town-Wide Goals to be developed and finalized each year by October.	This has been integrated into PBEs.	