

POLICE DEPARTMENT ACTION TASKS

Priorities: Immediate (I)=within 1 year; Short-Term (ST)=1-3 years; Mid-Term(MT)=3-5 years; Long-Term(LT)=5-10 years

NOTE: Priorities may have two time frames and they may start in the shorter time frame, but take longer to complete.

#	Goal Actions	Primary Entity	Subentity(ies)	Evaluation Metrics	Priority	Status July 2022	Status Nov. 2022	Status May 2023
G1-21	Support traffic calming measures in permitting for new projects and municipal roadway improvements.	Police Department	Planning & Conservation Department, Department of Public Works, Commission on Disabilities	Number and types of traffic calming devices.	ST	4/1/22 deployed 2nd portable speed board, grant funded. TA, Super of DPW and Chief meet monthly to evaluate traffic sign requests an other reported problems	ONGOING	Ongoing meetings with TA and DPW Director to discuss traffic concerns; Jan 2023 received grant to purchase new LIDAR and Radar units to support enforcement and education
G1-22	Work with Council on Aging to improve communication, education and programming to elderly population regarding fraud and scams.	Police Department	Council on Aging, SHCTV, Commission on Disabilities	Number of presentations or communications. Number of seniors reached. Number scams/fraud attempts reported.	I	6/1/22: Chief presented at Senior Center Fire Side chat, 25 present and recorded for SH Cable; Ofc. Tebo presented at the Safety fair June 14, 2022 attended by 200+. SCAMS have been reported on the FB page throughout 2022. May 8 Sgt. Hebert conducted first "Neighborhood Roll Call" which was attended by 25+ including seniors	11/08/22 Ofc. Tebo presented at Senior Center on scams	4/4/23 Police Chief presented at the Age and Dementia Friendly Panel at the Council on Aging
G1-26	Identify and encourage conditions that attract and support Black, Indigenous, and People of Color population.	Selectboard	Administration, All entities	Process for identifying issues concerning BIPOC population and for monitoring the experience of Town services across all demographics. Process for identifying challenges and addressing them. Change in Town demographics. Change in diversity of people participating in civic life.	ST/MT			Det. Perez completed a Roger Williams University online training course, 24 hours, Civil Rights Officer. The purpose to attendance is to improve SHPDs response to violations of hate crimes and civil rights violations
G1-31	Foster Town engagement with college/university personnel and consultants to provide special expertise.	Administration	Other entities as appropriate	Number of personnel used. Type and effectiveness of services provided.	ST, MT, LT		meets every other month with MHC counterpart	Feb 2023 Chief and Lt. Gagne participated in table top exercise at Mt. Holyoke College to improve and prepare for response to active hostile event
G2-25	Coordinate resources for protection against wildfire, given climate change such as physical improvements as well as public education.	Fire Districts #1 and #2	Conservation Commission, Department of Public Works, Planning Board, Police Department , Tree Warden	Date of inventory of current policies re: management of forest lands, resource sharing, regional coordination, emergency protocols. Date new policies adopted. Impact of new policies.	ST/MT	No status to report from Police	no status	May 2023: various outreach with Environmental Police to address unlawful Off road vehicle trespassing on TOSH conservation property
G3-17	Train all Police Supervisors in Incident Command System #300 and #400 to improve response to an emergency within the community.	Police Department		Number of supervisors trained. Change in response time and actions at scene.	ST	All supervisors are trained in ICS 300. LTs must still attended ICS400	Lt must attend ICS400. 3 day class, waiting for local option	Lt must attend ICS400. 3 day class, waiting for local option
G4-1	Create working groups of staff and committee and board members to meet regularly around common priorities to identify and work together toward shared objectives.	All boards, committees, and departments	Administration, Selectboard	Date working group created. Number of shared priorities identified. Number of group actions being pursued. Number of actions completed.	ST		Nov PD supervisor staff meeting held	PD supervisors staff meetings held every 2 months; April Meeting SPO presented after ..
G4-4	Improve inter-departmental communications within the municipality and to the public.	Administration	All departments	Number and types of communications. Feedback from residents and business owners.	ST/MT	All Police Department written policies (65) are uploaded to the PD website in file Policy and Procedures	Anticipate ride along video produced by SHCTV to be out 30-60 days	May/June SHPD members offered 2 trainings to all town staff: 3 hours, ofc. BoyleResponse and Recourses to Persons in Crisis/Mental Health Condition; 1 hour, Sgt. Baran, Responding to ..

G4-5	Provide professional development for all departments and committees as appropriate to improve skills in website content development and presentation.	Administration	All departments	Date provided. Number of participants.	ST/MT	PD uses Facebook, Instagram weekly to update community on PD action items. 7/2022 new officer was assigned to oversee social and trained on best practices
G4-8	Create a central resource directory on the Town website for all listing and linking to all current plans, reports and key data.	Administration	All boards, committees, and departments	Date resource created. Relevance of information provided. Use of information.	ST/MT	
G4-27	Work with boards, committees and departments to identify baseline data for impact evaluation and standard metrics, as appropriate.	Master Plan Implementation Committee	All boards, committees, and departments	Date baseline data identified. Schedule for collection of baseline data. Date(s) data collected.	MT	
G4-28	Work with boards, committees, and departments to monitor progress towards goals using metrics recommended in this Master Plan Update, as appropriate.	Master Plan Implementation Committee	All boards, committees, and departments	Identify schedule and process for monitoring. Feedback from boards etc. as to usefulness. Dates of progress updates to Selectboard, Planning Board, and Town Meeting.	MT/LT	
G4-29	Work with Town Administrator, Planning Board and Selectboard to determine whether there are additional reporting mechanisms that should be put in place, for example to flag an urgent issue.	Master Plan Implementation Committee	Administration, Planning Board, Selectboard, All Departments	Date additional reporting mechanisms identified. Number of users. Feedback on effectiveness.	ST/MT	
G4-30	Update Police page on Town's website to include more relevant information.	Police Department	Information Technology	Date page updated. Date(s) of future updates. Number of users. Feedback from users.	I	6/25/22: Reviewed PD webpage to ensure content applicability. New Public Records page added. Weekly logs are uploaded to page

ongoing improvement to Website. IN Dec 2022The PD particated with other Department Heads whereas the Building Commissioner Audited the PD website (are PD audited their website) to identify outdated or unclear information. Many changes to page was implemented due to ongoing

Chief meets with master plan implementation subcommittee to update progress and April 2023: New participation with the School Safety Assessments

Dec, 2022: extensive review of the page conducted and changes implemented