

ADMINISTRATION ACTION TASKS

Priorities: Immediate (I)=within 1 year; Short-Term (ST)=1-3 years; Mid-Term(MT)=3-5 years; Long-Term(LT)=5-10 years
NOTE: Priorities may have two time frames and they may start in the shorter time frame, but take longer to complete.

| # | Goal Actions | Primary Entity | Subentity(ies) | Evaluation Metrics | Priority | Status July 2022 | Status Nov. 2022 | Status March 2023 |
|-------|---|------------------------------------|--|--|------------|--|---|---|
| G1-16 | Engage an affordable housing developer to build new housing. | Planning & Conservation Department | Administration, Housing Authority, Redevelopment Authority | Date developer(s) engaged. Number of affordable units developed. | MT | Working with Planning on updating the Housing Production Plan - a consultant has been hired and an advisory committee will be finalized in mid July. This will help identify sites and strategies. | HPP has an advisory committee and a consultant on board. The Town has to reapply for DLTA funds from PVPC next year for a consultant to help with creating a Housing Partnership Board. | The second community forum will be held Thursday, June 22, 2023 7-9 PM at the Senior Center. |
| G1-25 | Promote low cost reliable electricity and availability of fiber; consider offering or expanding incentives for business or industry to locate or expand in South Hadley. | SHELD | Administration, Redevelopment Authority | Number of inquiries from businesses. Number of new businesses. Number of existing business that have expanded. Number of new jobs created. Change in tax revenues received. | ST | SHELD is working on this. | No update. | SHELD has been expanding use of fiber, including in new neighborhoods |
| G1-26 | Identify and encourage conditions that attract and support Black, Indigenous, and People of Color population. | Selectboard | Administration, All entities | Process for identifying issues concerning BIPOC population and for monitoring the experience of Town services across all demographics. Process for identifying challenges and addressing them. Change in Town demographics. Change in diversity of people participating in civic life. | ST/MT | Waiting for the Attorney General's office to approve the new bylaw passed by Town Meeting to create a Human Rights Commission. Integrating this into the Performance Based Evaluation for Town Administrator and Departments. | See Selectboard chart | Human Rights Commission will be scheduling first meeting soon. The Town is interested in conducting a needs assessment that would include this. |
| G1-27 | Increase transportation options for members of the South Hadley community, including affordable and accessible options. | Selectboard | Administration, Commission on Disabilities, Council on Aging, School Department | Types of transportation available. Number of people taking trips. Change in routes. Change in number of routes. Fee for trips. | MT/LT | Worked with COA to provide free transportation to seniors as of April 2022. | See Selectboard chart | Setback - the Valley Bike operator went bankrupt so we won't have the bikes again until the group can find another vendor. |
| G1-29 | Investigate offering town-wide wifi and/or wifi hot spots. | Administration | SHELD | Date plan approved. Date equipment installed. | ST | The Town is working on free mesh wi-fi in the public areas around Beachgrounds and the Village Commons. | Free mesh wi-fi project will be complete by the end of December | Wi-Fi project complete in Beachgrounds and the Village Commons. Will work on marketing it |
| G1-31 | Foster Town engagement with college/university personnel and consultants to provide special expertise. | Administration | Other entities as appropriate | Number of personnel used. Type and effectiveness of services provided. | ST, MT, LT | The Town has reached out to the college to explore joint projects and attract college personnel to join local boards. | Ongoing | There is turnover at the college and the liaison left. A new president is coming in this summer. |
| G2-24 | Monitor and safeguard water safety at point of delivery in all public buildings. | Administration | Health Department | Set standards. Monitor safety. Propose new regulations or appropriations as required. | ST | The Town does this, most recently did testing in February 2022 | The Town does this regularly and has signed a new contract to conduct this at all town buildings. | Ongoing |
| G3-1 | Change boilers in Town buildings to heat pump systems when the boilers need to be replaced. | Sustainability & Energy Commission | Administration | Date of inventory. Date boiler(s) replaced with heat pump system(s). Change in energy usage. | ST/MT | No update | New mini-splits are being installed at Town Hall. The Police Station is also upgrading their HVAC system to be more efficient. | Funding for 2 more mini-splits was approved at Town Meeting and will begin this summer. |
| G3-10 | Consider alternative community heating and cooling sites and work to identify and map new potential sites. | Board of Health | Administration, Council on Aging, School Department, Library, Sustainability & Energy Commission | Number of sites. Date map available. Number of uses. Date of use. Reason for use. | ST | No update | We continue to advertise the Senior Center and Library as heating and cooling centers during regular hours but need to look at evening and weekend options in the future. | Assessor added cooling centers layer to the town maps. BOH looking at this as part of the process to update all the emergency management plans. BOH pass regulations to limit use of Glyphosate, Glufosinate, and to limit use of tobacco |
| G3-11 | Review Town regulations and regulatory authority concerning preserving and promoting public health. | Board of Health | Administration | Date new regulations proposed. Date new regulations adopted. | ST/MT | Ongoing. Hiring additional public health staff in July to assist with local and regional issues. | Exploring new regulations around animal control, housing and air and climate | No update |
| G3-12 | Update and maintain the current affirmative action plan. | HR/Administration | Commission on Disabilities | Date plan developed. Date plan adopted. Change in hiring process. Change in demographics of people hired. | ST | No update | No update | No update |
| G3-13 | Create volunteer opportunities for employees to give back to South Hadley. | HR/Administration | | Date program created. Number of participants. Number of volunteer hours. Types of tasks completed. | ST | Ongoing. Conservation has been active in volunteers to work on projects. | No update | Library, Recreation, COA and Conservation continue to provide opportunities. The Town will look at the Senior Tax-Conservation looking at a tree planting project. |
| G3-15 | Work with Town administration and neighboring towns to consider adoption of Zero Net Carbon goals, tree planting, requiring energy efficiency standards with new construction (particularly municipal) electric charging stations, solar on existing structures, etc. | Planning Board | Administration, SHELD, Sustainability & Energy Commission, Tree Committee, Tree Warden | Date goals adopted. Number of projects affected. | ST | No update | No update. | No update. |
| G3-20 | Hire staff and recruit volunteers from a wide base in terms of diversity and educational backgrounds. | School Department | Administration, Commission on Disabilities | Change in demographics of new hires and volunteers. | ST | Ongoing | Ongoing. | Ongoing |
| G3-22 | Reach outside South Hadley for hiring purposes. | School Department | Administration | Residential location of hires. | ST | Ongoing | Ongoing. | Ongoing |
| G3-27 | Provide internet connectivity to every household and business in South Hadley with a combination of broadband, fiber and Wifi. | SHELD | Administration | Number of households connected. Number of businesses connected. Types of connections. | MT | No update | SHELD | SHELD has been expanding use of fiber, including in new neighborhoods |

