

**SELECTBOARD MEETING
TUESDAY, APRIL 17, 2018
SELECTBOARD MEETING ROOM – 7:00 P.M.
AGENDA**

NOTE: ART RECEPTION FOR BERKSHIRE HILLS MUSIC ACADEMY TO BE HELD AT 6:15 P.M.

<p>Note: Not all the topics listed in this notice may actually be reached for discussion. In addition, the topics listed are those which the chair reasonably expects will be discussed as of the date of this notice. These meetings may be audio and/or visually recorded</p>
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1. CALL TO ORDER
2. APPROVAL OF MINUTES
 - a. *Draft minutes of the March 20, 2018 meeting*
3. ANNOUNCEMENTS/OPEN FORUM
4. Presentation on Debt (David Eisenthal)
 - A. Debt Overview
 - B. Senior Center
5. Master Plan Implementation Committee Annual Review
6. CONSENT AGENDA
 - a. Request for One-Day Beer and Wine License: Margaret Boxold DBA Elegant Affairs. MHC 50th Reunion Dinner. Chapin Auditorium. May 19, 2018.
 - b. Request for One-Day All Alcohol License: Rachel Osborn. MHC Willits-Hallowell Center. Chapin Auditorium. April 28, 2018.
 - c. Request for One-Day Beer and Wine License: Rachel Osborn. MHC Willits-Hallowell Center. Art Museum Lobby. April 29, 2018.
 - d. Request for One-Day Beer and Wine License: Rachel Osborn. MHC Willits-Hallowell Center. Chapin Auditorium. April 30, 2018.
 - e. Request for One-Day Beer and Wine License: Rachel Osborn. MHC Willits-Hallowell Center. Mary Lyon Courtyard. May 10, 2018.
 - f. Request for One-Day Beer and Wine License: Mark Garner. Mount Holyoke College Dining. Skinner Green. May 19, 2018.
 - g. Request from Orchard's Golf Course two (2) additional service carts May 5, 2018
 - h. Request from Orchard's Golf Course one (1) additional service cart May 14, 2018
7. NEW BUSINESS
 - A. Drunken Rabbit hour of operations change (from 9 PM to 11 PM Fri, Sat)
 - B. Arbor Day Proclamation
8. RESIGNATIONS/APPOINTMENTS

9. OTHER BUSINESS

A. FY 19 Budget Final

B. ATM/STM Articles

10. TOWN ADMINISTRATORS REPORT

11. CHAIRMAN'S REPORT

12. ADJOURN

TOWN OF SOUTH HADLEY, MASSACHUSETTS
 Debt Outstanding at June 30, 2018
 Amounts

UniBank Fiscal Advisory Services, Inc.

4/11/2018

<u>Date of Issue</u>	<u>Purpose</u>	<u>Sewer</u>	<u>Excluded</u>	<u>General</u>	<u>Golf</u>	<u>Total</u>
11/1/1998	Sewer - Clean Water Trust	\$ 48,300				\$ 48,300
9/28/2001	Sewer - Clean Water Trust	\$ 139,447				\$ 139,447
12/14/2006	Sewer - Clean Water Trust	\$ 2,137,374				\$ 2,137,374
4/1/2007	School Construction		\$ 380,000			\$ 380,000
12/15/2009	Sewer - Clean Water Trust	\$ 748,830				\$ 748,830
9/15/2011	Municipal Purpose	\$ 120,000		\$ 280,000	\$ 160,000	\$ 560,000
12/18/2013	Municipal Purpose		\$ 4,255,000	\$ 3,930,000		\$ 8,185,000
12/16/2014	Municipal Purpose		\$ 8,240,000	\$ 180,000		\$ 8,420,000
11/10/2015	Municipal Purpose		\$ 2,730,000			\$ 2,730,000
7/20/2017	Municipal Purpose			\$ 3,785,000	\$ 3,095,000	\$ 6,880,000
		\$ 3,193,951	\$ 15,605,000	\$ 8,175,000	\$ 3,255,000	\$ 30,228,951

TOWN OF SOUTH HADLEY, MASSACHUSETTS
 Debt Outstanding at June 30, 2018
 Final Maturities

UniBank Fiscal Advisory Services, Inc.

4/11/2018

<u>Date of Issue</u>	<u>Purpose</u>	<u>Sewer</u>	<u>Excluded</u>	<u>General</u>	<u>Golf</u>
11/1/1998	Sewer - Clean Water Trust	8/1/2018			
9/28/2001	Sewer - Clean Water Trust	8/1/2019			
12/14/2006	Sewer - Clean Water Trust	7/15/2026			
4/1/2007	School Construction		6/15/2021		
12/15/2009	Sewer - Clean Water Trust	7/15/2027			
9/15/2011	Municipal Purpose	8/1/2021		8/1/2021	8/1/2021
12/18/2013	Municipal Purpose		5/15/2038	5/15/2033	
12/16/2014	Municipal Purpose		5/15/2039	5/15/2025	
11/10/2015	Municipal Purpose		5/15/2035		
7/20/2017	Municipal Purpose			6/15/2033	8/15/2028

TOWN OF SOUTH HADLEY, MASSACHUSETTS
 Status of Capital Borrowing

UniBank Fiscal Advisory Services, Inc.

4/11/2018

	<u>Departmental Equipment</u>	<u>Building Renovation</u>	<u>Sidewalks</u>	<u>Recreation</u>	<u>Streets</u>	<u>Total</u>
Original Authorization	\$ 2,100,000	\$ 2,000,000	\$ 2,000,000	\$ 900,000	\$ 500,000	\$ 7,500,000
Borrowed to date	\$ 894,000	\$ 1,528,400	\$ 1,000,000	\$ 900,000	\$ 500,000	\$ 4,822,400
Consisting of						
Short-term outstanding	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ 500,000
Short-term paydowns	\$ 210,000	\$ 2,900	\$ -	\$ 70,000	\$ 39,500	\$ 322,400
Bonds	\$ 639,000	\$ 1,445,500	\$ 475,000	\$ 785,000	\$ 440,500	\$ 3,785,000
Premium	\$ 45,000	\$ 80,000	\$ 25,000	\$ 45,000	\$ 20,000	\$ 215,000
Remaining to be borrowed	\$ 1,206,000	\$ 471,600	\$ 1,000,000	\$ -	\$ -	\$ 2,677,600
Final Maturity Dates - 2017 Bonds	6/15/2027	6/15/2033	6/15/2031	6/15/2031	6/15/2031	
	6/15/2029					

TOWN OF SOUTH HADLEY, MASSACHUSETTS
 Middle/High School Debt - Pre-Redemption

UniBank Fiscal Advisory Services, Inc.

4/11/2018

Date	Outstanding	Principal	Redemption	Interest	MSBA	Fiscal
7/1/2016	\$ 6,925,000					
12/1/2016	\$ 6,925,000			\$ 146,591		
12/15/2016	\$ 6,925,000			\$	(758,912)	
3/1/2017	\$ 6,925,000			\$	(591,674)	
4/18/2017	\$ 6,925,000					
6/15/2017	\$ 6,925,000	\$ 1,320,000		\$ 146,591	(758,912)	\$ 262,595
12/1/2017	\$ 5,605,000			\$ 120,191		
12/15/2017	\$ 5,605,000			\$		
3/1/2018	\$ 5,605,000			\$ 120,192	(591,674)	\$ 189,796
6/15/2018	\$ 5,605,000	\$ 1,300,000		\$ 120,192	(758,912)	
12/1/2018	\$ 4,305,000			\$ 94,191		
12/15/2018	\$ 4,305,000			\$		
3/1/2019	\$ 4,305,000			\$ 94,191	(591,674)	\$ 277,795
6/15/2019	\$ 4,305,000	\$ 1,440,000		\$ 94,191		
12/1/2019	\$ 2,865,000			\$		
12/15/2019	\$ 2,865,000			\$ 58,191	(758,912)	
3/1/2020	\$ 2,865,000			\$		
6/15/2020	\$ 2,865,000	\$ 1,440,000		\$ 58,191	(591,674)	\$ 205,795
12/1/2020	\$ 1,425,000			\$		
12/15/2020	\$ 1,425,000			\$ 29,391	(758,912)	
3/1/2021	\$ 1,425,000			\$		
6/15/2021	\$ 1,425,000	\$ 1,425,000		\$ 29,391	(591,674)	\$ 133,195

TOWN OF SOUTH HADLEY, MASSACHUSETTS
Middle/High School Debt - Post-Redemption

UniBank Fiscal Advisory Services, Inc.

4/11/2018

Date	Outstanding	Principal	Redemption	Interest	MSBA	Fiscal	Savings
7/1/2016	\$ 6,925,000						
12/1/2016	\$ 6,925,000		\$	146,591			
12/15/2016	\$ 6,925,000				(758,912)		
3/1/2017	\$ 6,925,000				(591,674)		
4/18/2017	\$ 6,925,000				(3,930,620)		
6/15/2017	\$ 6,925,000	\$ 1,320,000	\$ 3,925,000	146,591	\$	256,975	5,620
12/1/2017	1,680,000				(758,912)		
12/15/2017	1,680,000		\$	34,588			
3/1/2018	1,680,000				(591,674)		
6/15/2018	\$ 1,680,000	\$ 1,300,000	\$	34,588	\$	18,589	171,207
12/15/2018	380,000		\$	8,588			
6/15/2019	\$ 380,000	\$ 190,000	\$	8,588	\$	207,175	70,620
12/15/2019	190,000		\$	3,838			
6/15/2020	\$ 190,000	\$ 130,000	\$	3,838	\$	137,675	68,120
12/15/2020	60,000		\$	1,238			
6/15/2021	\$ 60,000	\$ 60,000	\$	1,238	\$	62,475	70,720

UniBank Fiscal Advisory Services, Inc.

4/11/2018

<u>Fiscal Year</u>	<u>CAPITAL</u> <u>Fiscal</u>	<u>SENIOR</u> <u>CENTER</u> <u>Fiscal</u>	<u>DEBT</u> <u>Grand Total</u>	<u>Stabilization</u> <u>Fund</u> <u>Fiscal</u>	<u>COMBINED</u> <u>Total</u>
2017	\$ 163,395.89	\$ -	\$ 163,395.89		\$ 163,395.89
2018	\$ 321,733.67	\$ -	\$ 321,733.67		\$ 321,733.67
2019	\$ 451,825.83	\$ -	\$ 451,825.83	\$ 200,000.00	\$ 651,825.83
2020	\$ 600,878.47	\$ 25,000.00	\$ 625,878.47	\$ 400,000.00	\$ 1,025,878.47
2021	\$ 601,699.17	\$ 270,000.00	\$ 871,699.17	\$ 500,000.00	\$ 1,371,699.17
2022	\$ 598,312.67	\$ 791,500.00	\$ 1,389,812.67		\$ 1,389,812.67
2023	\$ 594,639.39	\$ 790,562.50	\$ 1,385,201.89		\$ 1,385,201.89
2024	\$ 582,056.06	\$ 788,987.50	\$ 1,371,043.56		\$ 1,371,043.56
2025	\$ 585,857.10	\$ 791,775.00	\$ 1,377,632.10		\$ 1,377,632.10
2026	\$ 588,437.59	\$ 788,712.50	\$ 1,377,150.09		\$ 1,377,150.09
2027	\$ 553,741.43	\$ 790,012.50	\$ 1,343,753.93		\$ 1,343,753.93
2028	\$ 602,403.66	\$ 790,462.50	\$ 1,392,866.16		\$ 1,392,866.16
2029	\$ 583,504.16	\$ 790,062.50	\$ 1,373,566.66		\$ 1,373,566.66
2030	\$ 558,963.53	\$ 788,812.50	\$ 1,347,776.03		\$ 1,347,776.03
2031	\$ 495,627.04	\$ 791,712.50	\$ 1,287,339.54		\$ 1,287,339.54
2032	\$ 587,565.21	\$ 793,550.00	\$ 1,381,115.21		\$ 1,381,115.21
2033	\$ 563,621.56	\$ 789,325.00	\$ 1,352,946.56		\$ 1,352,946.56
2034	\$ -	\$ 789,250.00	\$ 789,250.00		\$ 789,250.00
2035	\$ -	\$ 788,112.50	\$ 788,112.50		\$ 788,112.50
2036	\$ -	\$ 790,912.50	\$ 790,912.50		\$ 790,912.50
2037	\$ -	\$ 787,437.50	\$ 787,437.50		\$ 787,437.50
2038	\$ -	\$ 787,900.00	\$ 787,900.00		\$ 787,900.00
2039	\$ -	\$ 787,087.50	\$ 787,087.50		\$ 787,087.50
2040	\$ -	\$ -	\$ -		\$ -
2041		\$ -	\$ -		\$ -
2042		\$ -	\$ -		\$ -
2043		\$ -	\$ -		\$ -
2044		\$ -	\$ -		\$ -
2045		\$ -	\$ -		\$ -
2046		\$ -	\$ -		\$ -
Total	\$ 9,034,262.42	\$ 14,511,175.00	\$ 23,545,437.42	\$ 1,100,000.00	\$ 24,645,437.42

UniBank Fiscal Advisory Services, Inc.

4/11/2018

Financings

Amount	Instrument	Start Date	End Date	Rate	Term
\$ 2,442,400	BAN	7/23/2015	7/22/2016	0.55%	1.00
\$ 3,192,400	BAN	7/22/2016	7/21/2017	0.84%	1.00
\$ 3,785,000	GO Bonds	7/20/2017	6/15/2033	2.44%	15.87
\$ 500,000	BAN	8/16/2017	7/30/2018	1.29%	0.96
\$ 490,000	BAN	7/30/2018	7/29/2019	2.50%	1.00
\$ 980,000	BAN	7/29/2019	7/27/2020	3.00%	0.99
\$ 924,000	BAN	7/27/2020	7/26/2021	3.50%	1.00
\$ 1,288,000	BAN	7/26/2021	7/25/2022	4.00%	1.00
\$ 1,138,000	BAN	7/25/2022	7/24/2023	4.00%	1.00
\$ 2,604,600	BAN	7/24/2023	7/22/2024	4.00%	0.99
\$ 2,380,100	BAN	7/22/2024	7/21/2025	4.00%	1.00
\$ 2,205,600	BAN	7/21/2025	7/20/2026	4.00%	1.00
\$ 1,983,100	BAN	7/20/2026	7/19/2027	4.00%	1.00
\$ 1,708,600	BAN	7/19/2027	7/17/2028	4.00%	0.99
\$ 1,442,100	BAN	7/17/2028	7/16/2029	4.00%	1.00
\$ 1,142,600	BAN	7/16/2029	7/15/2030	4.00%	1.00
\$ 889,100	BAN	7/15/2030	7/14/2031	4.00%	1.00
\$ 443,000	BAN	7/14/2031	7/12/2032	4.00%	0.99

CAPITAL

Fiscal Year	2017A Bonds	BAN Interest	BAN Paydown	FY19 Principal	FY 19 Int	Total	Fiscal
2017	\$ -	\$ 13,395.89	\$ 150,000.00	\$ -	\$ -	\$ 163,395.89	\$ 163,395.89
2018	\$ 54,641.84	\$ 26,860.58	\$ 172,400.00	\$ -	\$ -	\$ 253,902.42	\$ -
2019	\$ 67,831.25	\$ -	\$ -	\$ -	\$ -	\$ 67,831.25	\$ 321,733.67
2020	\$ 67,831.25	\$ 6,163.33	\$ 10,000.00	\$ -	\$ -	\$ 83,994.58	\$ -
2021	\$ 367,831.25	\$ -	\$ -	\$ -	\$ -	\$ 367,831.25	\$ 451,825.83
2022	\$ 61,831.25	\$ 12,215.97	\$ 35,000.00	\$ -	\$ -	\$ 109,047.22	\$ -
2023	\$ 491,831.25	\$ -	\$ -	\$ -	\$ -	\$ 491,831.25	\$ 600,878.47
2024	\$ 53,231.25	\$ 29,236.67	\$ 56,000.00	\$ -	\$ -	\$ 138,467.92	\$ -
2025	\$ 463,231.25	\$ -	\$ -	\$ -	\$ -	\$ 463,231.25	\$ 601,699.17
2026	\$ 45,031.25	\$ 32,250.17	\$ 181,000.00	\$ -	\$ -	\$ 258,281.42	\$ -
2027	\$ 340,031.25	\$ -	\$ -	\$ -	\$ -	\$ 340,031.25	\$ 598,312.67
2028	\$ 39,131.25	\$ 51,376.89	\$ 150,000.00	\$ -	\$ -	\$ 240,508.14	\$ -
2029	\$ 354,131.25	\$ -	\$ -	\$ -	\$ -	\$ 354,131.25	\$ 594,639.39
2030	\$ 32,831.25	\$ 45,393.56	\$ 141,000.00	\$ -	\$ -	\$ 219,224.81	\$ -
2031	\$ 362,831.25	\$ -	\$ -	\$ -	\$ -	\$ 362,831.25	\$ 582,056.06
2032	\$ 26,231.25	\$ 103,894.60	\$ 224,500.00	\$ -	\$ -	\$ 354,625.85	\$ -
2033	\$ 231,231.25	\$ -	\$ -	\$ -	\$ -	\$ 231,231.25	\$ 585,857.10
2034	\$ 22,131.25	\$ 94,675.09	\$ 174,500.00	\$ -	\$ -	\$ 291,306.34	\$ -
2035	\$ 297,131.25	\$ -	\$ -	\$ -	\$ -	\$ 297,131.25	\$ 588,437.59
2036	\$ 16,631.25	\$ 87,978.93	\$ 222,500.00	\$ -	\$ -	\$ 327,110.18	\$ -
2037	\$ 226,631.25	\$ -	\$ -	\$ -	\$ -	\$ 226,631.25	\$ 553,741.43
2038	\$ 14,400.00	\$ 79,103.66	\$ 274,500.00	\$ -	\$ -	\$ 368,003.66	\$ -
2039	\$ 234,400.00	\$ -	\$ -	\$ -	\$ -	\$ 234,400.00	\$ 602,403.66
2040	\$ 11,925.00	\$ 68,154.16	\$ 266,500.00	\$ -	\$ -	\$ 346,579.16	\$ -
2041	\$ 236,925.00	\$ -	\$ -	\$ -	\$ -	\$ 236,925.00	\$ 583,504.16
2042	\$ 8,550.00	\$ 57,363.53	\$ 299,500.00	\$ -	\$ -	\$ 365,413.53	\$ -
2043	\$ 193,550.00	\$ -	\$ -	\$ -	\$ -	\$ 193,550.00	\$ 558,963.53
2044	\$ 5,775.00	\$ 45,577.04	\$ 253,500.00	\$ -	\$ -	\$ 304,852.04	\$ -
2045	\$ 190,775.00	\$ -	\$ -	\$ -	\$ -	\$ 190,775.00	\$ 495,627.04
2046	\$ 3,000.00	\$ 35,465.21	\$ 446,100.00	\$ -	\$ -	\$ 484,565.21	\$ -
2047	\$ 103,000.00	\$ -	\$ -	\$ -	\$ -	\$ 103,000.00	\$ 587,565.21
2048	\$ 1,500.00	\$ 17,621.56	\$ 443,000.00	\$ -	\$ -	\$ 462,121.56	\$ -
2049	\$ 101,500.00	\$ -	\$ -	\$ -	\$ -	\$ 101,500.00	\$ 563,621.56
2050	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2051	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2052	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2053	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2054	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2055	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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2066	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2067	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2068	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2069	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2070	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2071	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2072	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2073	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2074	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2075	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2076	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2077	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2078	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2079	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2080	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2081	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2082	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2083	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2084	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2085	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2086	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2087	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2088	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2089	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2090	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2091	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2092	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2093	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2094	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2095	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2096	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2097	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2098	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2099	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2100	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 4,727,535.59	\$ 806,726.83	\$ 3,500,000.00	\$ -	\$ -	\$ 9,034,262.42	\$ 9,034,262.42

UniBank Fiscal Advisory Services, Inc.

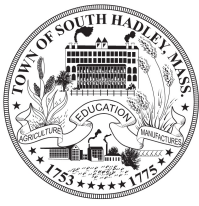
4/11/2018

<u>Financings</u>						
\$	1,000,000	BAN	1/15/2019	1/15/2020	2.50%	1.00
\$	9,000,000	BAN	1/15/2020	1/15/2021	3.00%	1.00
\$	9,800,000	GO Bonds	1/15/2021	1/15/2039	4.25%	18.00

<u>SENIOR CENTER</u>						
<u>Fiscal Year</u>	<u>BAN Interest</u>	<u>BAN Paydown</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Fiscal</u>
					\$ -	
2017					\$ -	\$ -
					\$ -	
2018					\$ -	\$ -
					\$ -	
2019					\$ -	\$ -
					\$ -	
2020	\$ 25,000.00				\$ 25,000.00	\$ 25,000.00
					\$ -	
2021	\$ 270,000.00				\$ 270,000.00	\$ 270,000.00
				\$ 208,250.00	\$ 208,250.00	
2022			\$ 375,000.00	\$ 208,250.00	\$ 583,250.00	\$ 791,500.00
				\$ 200,281.25	\$ 200,281.25	
2023			\$ 390,000.00	\$ 200,281.25	\$ 590,281.25	\$ 790,562.50
				\$ 191,993.75	\$ 191,993.75	
2024			\$ 405,000.00	\$ 191,993.75	\$ 596,993.75	\$ 788,987.50
				\$ 183,387.50	\$ 183,387.50	
2025			\$ 425,000.00	\$ 183,387.50	\$ 608,387.50	\$ 791,775.00
				\$ 174,356.25	\$ 174,356.25	
2026			\$ 440,000.00	\$ 174,356.25	\$ 614,356.25	\$ 788,712.50
				\$ 165,006.25	\$ 165,006.25	
2027			\$ 460,000.00	\$ 165,006.25	\$ 625,006.25	\$ 790,012.50
				\$ 155,231.25	\$ 155,231.25	
2028			\$ 480,000.00	\$ 155,231.25	\$ 635,231.25	\$ 790,462.50
				\$ 145,031.25	\$ 145,031.25	
2029			\$ 500,000.00	\$ 145,031.25	\$ 645,031.25	\$ 790,062.50
				\$ 134,406.25	\$ 134,406.25	
2030			\$ 520,000.00	\$ 134,406.25	\$ 654,406.25	\$ 788,812.50
				\$ 123,356.25	\$ 123,356.25	
2031			\$ 545,000.00	\$ 123,356.25	\$ 668,356.25	\$ 791,712.50
				\$ 111,775.00	\$ 111,775.00	
2032			\$ 570,000.00	\$ 111,775.00	\$ 681,775.00	\$ 793,550.00
				\$ 99,662.50	\$ 99,662.50	
2033			\$ 590,000.00	\$ 99,662.50	\$ 689,662.50	\$ 789,325.00
				\$ 87,125.00	\$ 87,125.00	
2034			\$ 615,000.00	\$ 87,125.00	\$ 702,125.00	\$ 789,250.00
				\$ 74,056.25	\$ 74,056.25	
2035			\$ 640,000.00	\$ 74,056.25	\$ 714,056.25	\$ 788,112.50
				\$ 60,456.25	\$ 60,456.25	
2036			\$ 670,000.00	\$ 60,456.25	\$ 730,456.25	\$ 790,912.50
				\$ 46,218.75	\$ 46,218.75	
2037			\$ 695,000.00	\$ 46,218.75	\$ 741,218.75	\$ 787,437.50
				\$ 31,450.00	\$ 31,450.00	
2038			\$ 725,000.00	\$ 31,450.00	\$ 756,450.00	\$ 787,900.00
				\$ 16,043.75	\$ 16,043.75	
2039			\$ 755,000.00	\$ 16,043.75	\$ 771,043.75	\$ 787,087.50
				\$ -	\$ -	
2040				\$ -	\$ -	\$ -
				\$ -	\$ -	
2041				\$ -	\$ -	\$ -
				\$ -	\$ -	
2042				\$ -	\$ -	\$ -
				\$ -	\$ -	
2043				\$ -	\$ -	\$ -
				\$ -	\$ -	
2044				\$ -	\$ -	\$ -
				\$ -	\$ -	
2045				\$ -	\$ -	\$ -
				\$ -	\$ -	
2046				\$ -	\$ -	\$ -
				\$ -	\$ -	
Total	\$ 295,000.00	\$ -	\$ 9,800,000.00	\$ 4,416,175.00	\$ 14,511,175.00	\$ 14,511,175.00

Master Plan Recommended Action – Selectboard – TOP PRIORITIES per Planning Board – 2016 2017 Update	Status as of April 2017		
Gain status as a Certified Local Government (CLG).	Eliminate	CHR-3	3-1-3
Continue to participate actively in negotiations regarding the future of the Texon property.	DONE	ED-1	1-2-2
Develop and implement a SHELD – Town of South Hadley Municipal Services Fiber Optic Network Plan that serves the needs of SHELD (e.g. fiber optic based electrical monitoring and controlling), the Town’s growing information systems bandwidth needs, and the School Department’s growing educational information bandwidth needs.	On-going	ED-5	5-1-1 5-1-2 5-1-3
Establish and adequately fund an Economic Development professional job position to implement the comprehensive economic development strategy and direction of the Economic Development Committee focused on retaining existing businesses and assisting the expansion and development of local businesses while actively recruiting new businesses – within the town's shared vision as provided in this Plan.	Pending Annual TM approval	ED-8	8-1-2
Assign tax title properties to the Municipal Housing Trust for use in developing diverse housing opportunities.	Being done without Housing Trust	H-3	3-2-4
Assign all tax title properties which are deemed unusable for municipal needs, to the Municipal Housing Trust for either rehabilitation, development, or disposition with all proceeds from disposition being used by the Trust to further affordable housing initiatives.	SAME	H-4	4-1-3
Develop project plans proactively to implement the long-term Capital Plans.	DONE (system established for this purpose)	MSF-1	1-1-2
Use “Full Cost Accounting” principles and procedures as a compliment to municipal budgeting, examining social and environmental costs in addition to monetary cost.	DONE (ACE model adopted for new positions	MSF-1	1-1-5

Undertake a comprehensive analysis of all municipal facilities.	Consultant report re all bldgs except schools, due June 2017	MSF-3	3-1-1 3-1-2 3-1-3
Continue to evaluate, monitor, and consider the appropriateness of a merger of the two Fire Districts.	No current action	MSF-4	4-1-1
Continue upgrading public safety communications systems to provide consistent, reliable two-way communications and emergency notification systems.	On-going -continuous	MSF-4	4-2-1
Work with neighboring communities to address regional infrastructure and waste management needs.	DONE	MSF-4	4-3-4
As part of each municipal department's core priorities and responsibilities, ensure that there is a staff person or team directly responsible and accountable for updating the municipal website's content, keeping the site current.	DONE	MSF-5	5-1-4
The Town should work to increase information sharing and partnerships with Mount Holyoke College, the Five College network, and other regional universities and organizations to improve service delivery and information exchange in all areas of community services	On-going - continuous	MSF-5	5-2-2
Set measurable goals and investment targets for improving all parks and recreation areas, and improving overall management of recreational facilities.	DONE & on-going	OSR-6	6-1-1
In conjunction with a strong public management program, explore ways to add volunteer efforts to support park and open space maintenance and stewardship, such as fundraising, gardening and maintenance, and education and outreach projects.	On-going	OSR-6	6-1-2
Set up liaison activities with neighboring communities and community institutions/organizations.	Much progress, On-going	OSR-8	8-1-2
Explore the possibility of an internal transit loop serving population centers, schools, businesses, and other key destinations.	DONE (Tiger Trolley)	TR-1	1-3-3
Develop and implement an ongoing Capital Improvement Program for enhancing the transportation infrastructure.	On-going	TR-1	1-2-4
Expand public transportation services both within South Hadley (particularly along major corridors as congestion mitigation measures) and connecting the Town with the rest of the region.	On-going	TR-2	2-2-1



The Commonwealth of Massachusetts

Town of South Hadley

Selectboard
116 Main Street, Room 109



APPLICATION FOR 1 DAY ALL ALCOHOL LICENSE

Application #

TGL-18-16

Date Submitted

4/5/2018

Applicant Name: **Willits-Hallowell Center**

Company:

Applicant Address: **50 College St. South Hadley MA 01075**

Applicant Phone: **4135382220**

Applicant Email:

rosborn@mtholyoke.edu

Date Applied For: **Saturday, April 28, 2018**

Hours of Operation:

9:00pm-1:00am

Address of Location: **50 COLLEGE ST, Souh Hadley, MA 01075**

Description of Location: **Chapin Auditorium**

Type of Event: **Reception**

RESTRICTIONS:

- If the event is to be held indoors in a building or structure that is not annually certified as a place of assembly, an inspection may be required by the Town Building Inspector and appropriate District Fire Inspector. The applicant is responsible to schedule the inspections, if necessary.
- Per MGL Chapter 138, Section 12 and 13, alcohol cannot be sold between the hours of 2 a.m. and 8 a.m. Monday-Saturday or between the hours of 1 a.m. and 12 noon on Sunday.

OTHER RESTRICTIONS:

LIABILITY DISCLAIMER:

By exercising the privileges of this license in serving persons with alcoholic beverages, the licensee is potentially exposed to significant liability for injuries and damages to persons served or to others who are injured or damaged by the persons served. Your acceptance and exercise of this license will be deemed to be acknowledgement that you are aware of this potential liability. You are encouraged to discuss the risks associated with exercising your privileges of the license and the precautions appropriate to avoid injuries, damage and liability to others with your legal advisor. The Town of South Hadley, and the Selectboard, as Local Licensing Authority, shall not be liable to the licensee or others if injury or damage should result from the exercise of the license.

LIQUOR LIABILITY INSURANCE REQUIREMENT

For any event held on town-owned property, liquor liability insurance naming the Town of South Hadley as an additional insured must be obtained prior to the event with a minimum per occurrence amount of \$250,000. A certificate of insurance showing liquor liability insurance coverage must be submitted with this application.

Payment Date	Amount Paid	Payment Type	Payment Number
4/5/2018	\$50.00	Credit Card	[REDACTED]



TOWN OF SOUTH HADLEY
SPECIAL LICENSE
WINE AND MALT APPLICATION
(Revised 5/2015)

To the Licensing Authorities:

Date: 4/3

The undersigned hereby applies for a Special License – Wine and Malt in accordance with the provisions of the Statutes relating thereto:

NAME: Reg. Bofeld M/B, Inc. 713/A Elegant Affairs

COMPANY/ORGANIZATION: Elegant Affairs

ADDRESS: 1380 Main St Springfield MA

TELEPHONE: 413-734-9267 cell [REDACTED]

DATE APPLIED FOR: 5/19/18

PREMISES TO BE LICENSED: 44 Dalyska Chapin Hall
50th Reunion Dinner

HOURS OF OPERATION: 6:45pm - 9:00pm

ALCOHOL WILL BE (CHECK ONE): SOLD GIVEN AWAY

TYPE OF EVENT: Reunion Dinner

RESTRICTIONS ON SPECIAL LICENSE – WINE AND MALT

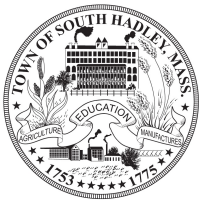
1. If the event is to be held indoors in a building or structure not certified as a place of assembly, an inspection must be requested and performed by the building inspector and the head of the fire department. To schedule an inspection, please call 413-532-5343 (District 1) or 413-534-5803 (District 2).
2. Per MGL Chapter 138, Sections 12 and 33, alcohol cannot be sold between the hours of 2 a.m. and 8 a.m. Monday-Saturday or between the hours of 1 a.m. and 12 noon on Sunday.

LIABILITY DISCLAIMER FOR SPECIAL LICENSE – WINE AND MALT

By exercising the privileges of this license in serving persons with alcoholic beverages, the licensee is potentially exposed to significant liability for injuries and damages to persons served or to others who are injured or damaged by the persons served. Your acceptance and exercise of this license will be deemed to be acknowledgement that you are aware of this potential liability. You are encouraged to discuss the risks associated with exercising your privileges of the license and the precautions appropriate to avoid injuries, damage and liability to others with your legal advisor. The Town of South Hadley, and the Select Board as Local Licensing Authority, shall not be liable to the licensee or others if injury or damage shall result from the exercise of the license.

Signature of Applicant: Reg. Bofeld

LIQUOR LIABILITY INSURANCE REQUIREMENT
For any event where alcohol is to be sold on town-owned property, liquor liability insurance naming the Town of South Hadley as an additional insured must be obtained prior to the event with a minimum per occurrence amount of \$250,000. A certificate of insurance showing liquor liability insurance coverage must be submitted to the Selectboard office at the time of application.



The Commonwealth of Massachusetts

Town of South Hadley

Selectboard
116 Main Street, Room 109



APPLICATION FOR 1 DAY BEER AND WINE LICENSE

Application #

TGL-18-18

Date Submitted

4/7/2018

Applicant Name: **Willits-Hallowell Center**

Company:

Applicant Address: **50 College St. South Hadley MA 01075**

Applicant Phone: **4135382220**

Applicant Email:

rosborn@mtholyoke.edu

Date Applied For: **Sunday, April 29, 2018**

Hours of Operation:

2:00-4:30pm

Address of Location: **50 COLLEGE ST, Souh Hadley, MA 01075**

Description of Location: **Art Museum Lobby**

Type of Event: **Reception**

RESTRICTIONS:

- If the event is to be held indoors in a building or structure that is not annually certified as a place of assembly, an inspection may be required by the Town Building Inspector and appropriate District Fire Inspector. The applicant is responsible to schedule the inspections, if necessary.
- Per MGL Chapter 138, Section 12 and 13, alcohol cannot be sold between the hours of 2 a.m. and 8 a.m. Monday-Saturday or between the hours of 1 a.m. and 12 noon on Sunday.

OTHER RESTRICTIONS:

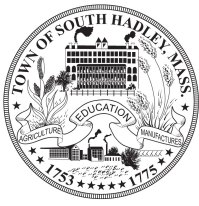
LIABILITY DISCLAIMER:

By exercising the privileges of this license in serving persons with alcoholic beverages, the licensee is potentially exposed to significant liability for injuries and damages to persons served or to others who are injured or damaged by the persons served. Your acceptance and exercise of this license will be deemed to be acknowledgement that you are aware of this potential liability. You are encouraged to discuss the risks associated with exercising your privileges of the license and the precautions appropriate to avoid injuries, damage and liability to others with your legal advisor. The Town of South Hadley, and the Selectboard, as Local Licensing Authority, shall not be liable to the licensee or others if injury or damage should result from the exercise of the license.

LIQUOR LIABILITY INSURANCE REQUIREMENT

For any event held on town-owned property, liquor liability insurance naming the Town of South Hadley as an additional insured must be obtained prior to the event with a minimum per occurrence amount of \$250,000. A certificate of insurance showing liquor liability insurance coverage must be submitted with this application.

Payment Date	Amount Paid	Payment Type	Payment Number
4/7/2018	\$30.00	Credit Card	[REDACTED]



The Commonwealth of Massachusetts

Town of South Hadley

Selectboard
116 Main Street, Room 109



APPLICATION FOR 1 DAY BEER AND WINE LICENSE

Application #

TGL-18-19

Date Submitted

4/7/2018

Applicant Name: **Willits-Hallowell Center**

Company:

Applicant Address: **50 College St. South Hadley MA 01075**

Applicant Phone: **4135382220**

Applicant Email:

rosborn@mtholyoke.edu

Date Applied For: **Monday, April 30, 2018**

Hours of Operation:

4:00-7:00pm

Address of Location: **50 COLLEGE ST, Souh Hadley, MA 01075**

Description of Location: **Chapin Auditorium**

Type of Event: **Reception**

RESTRICTIONS:

- If the event is to be held indoors in a building or structure that is not annually certified as a place of assembly, an inspection may be required by the Town Building Inspector and appropriate District Fire Inspector. The applicant is responsible to schedule the inspections, if necessary.
- Per MGL Chapter 138, Section 12 and 13, alcohol cannot be sold between the hours of 2 a.m. and 8 a.m. Monday-Saturday or between the hours of 1 a.m. and 12 noon on Sunday.


OTHER RESTRICTIONS:

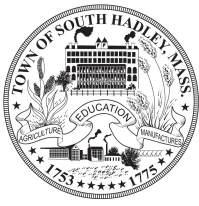
LIABILITY DISCLAIMER:

By exercising the privileges of this license in serving persons with alcoholic beverages, the licensee is potentially exposed to significant liability for injuries and damages to persons served or to others who are injured or damaged by the persons served. Your acceptance and exercise of this license will be deemed to be acknowledgement that you are aware of this potential liability. You are encouraged to discuss the risks associated with exercising your privileges of the license and the precautions appropriate to avoid injuries, damage and liability to others with your legal advisor. The Town of South Hadley, and the Selectboard, as Local Licensing Authority, shall not be liable to the licensee or others if injury or damage should result from the exercise of the license.

LIQUOR LIABILITY INSURANCE REQUIREMENT

For any event held on town-owned property, liquor liability insurance naming the Town of South Hadley as an additional insured must be obtained prior to the event with a minimum per occurrence amount of \$250,000. A certificate of insurance showing liquor liability insurance coverage must be submitted with this application.

Payment Date	Amount Paid	Payment Type	Payment Number
4/7/2018	\$30.00	Credit Card	



The Commonwealth of Massachusetts

Town of South Hadley

Selectboard
116 Main Street, Room 109



APPLICATION FOR 1 DAY BEER AND WINE LICENSE

Application #

TGL-18-17

Date Submitted

4/7/2018

Applicant Name: **Willits-Hallowell Center**

Company:

Applicant Address: **50 College St. South Hadley MA 01075**

Applicant Phone: **4135382220**

Applicant Email:

rosborn@mtholyoke.edu

Date Applied For: **Thursday, May 10, 2018**

Hours of Operation:

3:30-7:00pm

Address of Location: **50 COLLEGE ST, Souh Hadley, MA 01075**

Description of Location: **Mary Lyon Courtyard**

Type of Event: **Reception**

RESTRICTIONS:

- If the event is to be held indoors in a building or structure that is not annually certified as a place of assembly, an inspection may be required by the Town Building Inspector and appropriate District Fire Inspector. The applicant is responsible to schedule the inspections, if necessary.
- Per MGL Chapter 138, Section 12 and 13, alcohol cannot be sold between the hours of 2 a.m. and 8 a.m. Monday-Saturday or between the hours of 1 a.m. and 12 noon on Sunday.


OTHER RESTRICTIONS:

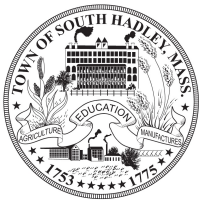
LIABILITY DISCLAIMER:

By exercising the privileges of this license in serving persons with alcoholic beverages, the licensee is potentially exposed to significant liability for injuries and damages to persons served or to others who are injured or damaged by the persons served. Your acceptance and exercise of this license will be deemed to be acknowledgement that you are aware of this potential liability. You are encouraged to discuss the risks associated with exercising your privileges of the license and the precautions appropriate to avoid injuries, damage and liability to others with your legal advisor. The Town of South Hadley, and the Selectboard, as Local Licensing Authority, shall not be liable to the licensee or others if injury or damage should result from the exercise of the license.

LIQUOR LIABILITY INSURANCE REQUIREMENT

For any event held on town-owned property, liquor liability insurance naming the Town of South Hadley as an additional insured must be obtained prior to the event with a minimum per occurrence amount of \$250,000. A certificate of insurance showing liquor liability insurance coverage must be submitted with this application.

Payment Date	Amount Paid	Payment Type	Payment Number
4/7/2018	\$30.00	Credit Card	



The Commonwealth of Massachusetts

Town of South Hadley

Selectboard
116 Main Street, Room 109



APPLICATION FOR 1 DAY BEER AND WINE LICENSE

Application #

TGL-18-23

Date Submitted

4/11/2018

Applicant Name: **Mark Garner**

Company: **Mount Holyoke College Dining Services**

Applicant Address: **50 College Street South Hadley MA 01075**

Applicant Phone: **(413) 538-2522** Applicant Email: **mgarner@mtholyoke.edu**

Date Applied For: **May 19, 2018** Hours of Operation: **8:00 PM to 2:00 AM**

Address of Location: **50 COLLEGE ST, Souh Hadley, MA 01075**

Description of Location: **Skinner Green**

Type of Event: **Reunion Events**

RESTRICTIONS:

- If the event is to be held indoors in a building or structure that is not annually certified as a place of assembly, an inspection may be required by the Town Building Inspector and appropriate District Fire Inspector. The applicant is responsible to schedule the inspections, if necessary.
- Per MGL Chapter 138, Section 12 and 13, alcohol cannot be sold between the hours of 2 a.m. and 8 a.m. Monday-Saturday or between the hours of 1 a.m. and 12 noon on Sunday.

OTHER RESTRICTIONS:

LIABILITY DISCLAIMER:

By exercising the privileges of this license in serving persons with alcoholic beverages, the licensee is potentially exposed to significant liability for injuries and damages to persons served or to others who are injured or damaged by the persons served. Your acceptance and exercise of this license will be deemed to be acknowledgement that you are aware of this potential liability. You are encouraged to discuss the risks associated with exercising your privileges of the license and the precautions appropriate to avoid injuries, damage and liability to others with your legal advisor. The Town of South Hadley, and the Selectboard, as Local Licensing Authority, shall not be liable to the licensee or others if injury or damage should result from the exercise of the license.

LIQUOR LIABILITY INSURANCE REQUIREMENT

For any event held on town-owned property, liquor liability insurance naming the Town of South Hadley as an additional insured must be obtained prior to the event with a minimum per occurrence amount of \$250,000. A certificate of insurance showing liquor liability insurance coverage must be submitted with this application.

Payment Date	Amount Paid	Payment Type	Payment Number
4/11/2018	\$30.00	Credit Card	[REDACTED]

----- Forwarded message -----

From: **Deb Hartnett** <dhartnett@orchardsgolf.com>

Date: Wed, Apr 11, 2018 at 4:47 PM

Subject: Temporary Modification to Alcohol License

To: Mike Sullivan <msullivan@southhadleyma.gov>, "lkrutzler@southhadleyma.gov" <lkrutzler@southhadleyma.gov>

Cc: Jodi Lauzier <jlauzier@orchardsgolf.com>, Keith Cunningham <kcunningham@orchardsgolf.com>

Hi Mike & Laura,

Hope all is well with you both. It's that time of year again where we ask for a temporary modification to our All Alcohol Section 12 license to allow extra beverage carts on the course (Granby holes excluded).

May 5th - Cinco De Mayo - 2 extra carts (total of 3 for the day)

May 14th - Holyoke Chamber of Commerce - 1 extra cart (total of 2 for the day)

We would appreciate the town's consideration. Please let me know if you need any additional information.

Thank you,

Deb Hartnett

Course Accountant

Orchards Golf Club - CBIGG

18 Silverwood Terrace

South Hadley, MA 01075

(413) 535-2582 ext. 16

dhartnett@orchardsgolf.com

Arbor Day Proclamation

- Whereas,* In 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and
- Whereas,* the holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and
- Whereas,* Arbor Day is now observed throughout the nation and the world, and
- Whereas,* trees can reduce the erosion of our precious topsoil by wind and water, lower our heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife, and
- Whereas,* trees are a renewable resource giving us paper, wood for our homes, fuel for our fires, and countless other wood products, and
- Whereas,* trees in our town increase property values, enhance the economic vitality of business areas, and beautify our community, and
- Whereas,* trees, wherever they are planted, are a source of joy and spiritual renewal,

NOW THEREFORE, I, Sarah Etelman, Chair of the Selectboard of the Town of South Hadley, MA, do hereby proclaim Friday, April 27th, 2018 as

Arbor Day

in the Town of South Hadley, MA, and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, and

Further, I urge all citizens to plant and care for trees to gladden the heart and promote the well-being of this and future generations.

Dated this _____ day of _____ in the year 2018.

Sarah Etelman

COMMONWEALTH OF MASSACHUSETTS
SOUTH HADLEY, MASSACHUSETTS

WARRANT
Hampshire, ss.

TO: Either of the Constables of the Town of South Hadley

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the Inhabitants of the Town of South Hadley that the SPECIAL TOWN MEETING will be held in the TOWN HALL AUDITORIUM on Wednesday May 9, 2018 at 6:00 PM or as soon thereafter as the subject matter of this warrant can then and there be reached, and the Town Clerk is required to notify and warn the Town Meeting Members then and there to meet and act on the following articles:

ARTICLE 1: To see if the Town will raise and appropriate and/or transfer from 16117 51228 Gaylord the sum of two thousand dollars (\$2,000) to 16101 51228 Library Assistant to balance the accounts due to staffing cost during a vacancy, or take any other action relative thereto.

ARTICLE 2. To see if the Town will raise and appropriate and/or transfer from the sum of three thousand dollars (\$3,000) from 16117 51228 Gaylord Salaries to 16117 57500 Gaylord Other Expenses for the purpose of purchasing materials and furnishings at Gaylord Library.

ARTICLE 3. To see if the Town will raise and appropriate and/or transfer from Unreserved Free Cash the sum of twelve thousand (\$12,000) to fund a records retention and map filing. The project would facilitate and coordinate the elimination of appropriate records and systemizing maps and other documents, or take any other action relative thereto.

ARTICLE 4: To see if the Town will raise and appropriate and/or transfer from Unreserved Free Cash the sum of \$210,300 to satisfy the "Snow and Ice" #4230 14232 52920 deficit for FY 2018, or take any other action relative thereto.

ARTICLE 5. To see if the Town will raise and appropriate and/or transfer from Unreserved Free Cash the sum of twelve thousand (\$10,000) to balance the FICA account 19161 51176 for FY 2018 and to satisfy any obligations related to that account, or take any other action relative thereto.

There is a possibility of some additions to the STM in the next few days, updates of changes will be sent to Town Meeting Members when available, there also will be a final ATM and STM warrant sent when finalized. This is a "draft", so members can start to prepare themselves for the articles,

Thanks,
Mike

DRAFT

COMMONWEALTH OF MASSACHUSETTS
SOUTH HADLEY, MASSACHUSETTS

WARRANT
Hampshire, ss.

TO: Either of the Constables of the Town of South Hadley

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the Inhabitants of the Town of South Hadley that the ANNUAL TOWN MEETING will be held in the TOWN HALL AUDITORIUM on Wednesday May 9, 2018 at 6:15 PM or as soon thereafter as the subject matter of this warrant can then and there be reached, and the Town Clerk is required to notify and warn the Town Meeting Members then and there to meet and act on the following Articles:

ARTICLE 1. To see if the Town will vote to authorize the Town Treasurer, with the approval of the Selectboard, to borrow money from time to time in anticipation of the revenue of the fiscal year beginning July 1, 2018, in accordance with the provisions of Massachusetts General Laws Chapter 44, Section 4 and to renew any note or notes as may be given in accordance with the provisions of Massachusetts General Laws, Chapter 44, Section 17, or take any other action relative thereto.

ARTICLE 2. To see if the Town will vote to authorize the Town Treasurer, with the approval of the Selectboard, to enter into compensating balance agreements with bank offices having their principal offices in the Commonwealth during Fiscal Year 2019, as permitted by Massachusetts General Laws Chapter 44, Section 53 (F), or take any other action relative thereto.

ARTICLE 3. To see if the Town will vote to authorize the Selectboard to defend all suits that may be brought against the Town during Fiscal Year 2019 and to prosecute all suits on behalf of the Town, to engage counsel for same, and to settle such suits as they deem advisable, or take any other action relative thereto.

ARTICLE 4. To see if the Town will vote to authorize the Selectboard to apply for and accept such federal or state grants or monies as may be available and to authorize the Selectboard to expend any funds received there from in accordance with the terms of said grants, or take any other action relative thereto.

ARTICLE 5. To see if the Town will vote to accept a sum of money for highway improvements under the authority of Massachusetts General Laws Chapter 90 and other applicable law; determine whether the money shall be provided by the tax levy, by transfer from available funds, or by borrowing, or by any combination of these methods; authorize the Selectboard to apply for, accept, expend and borrow in anticipation of state aid for such projects, or take any other action relative thereto.

ARTICLE 6. To see if the Town will vote to fix the salary and compensation of the following elective officers of the Town of South Hadley during fiscal year 2019 as provided by

Massachusetts General Laws, Chapter 41, Section 108, as amended: Moderator, Selectboard Members, Assessors, or take any other action relative thereto.

ARTICLE 7. To see if the Town will vote to reauthorize the provisions of Massachusetts General Laws, Chapter 44, Section 53E ½ , to establish in the Town Treasury a revolving fund, which shall be kept separate and apart from all other monies by the Treasurer, and in which shall be deposited the receipts received that may be spent by the Selectboard or its designee, without further appropriation during fiscal year 2019 for the continued support and maintenance of Buttery Brook Park, or take any other action relative thereto.

ARTICLE 8. To see if the Town will vote to raise and appropriate and transfer from available funds the sum of \$XXXXXX or a greater or lesser sum, to constitute the Operating Budget for fiscal year 2019 all as more specifically set forth in "Appendix A" attached hereto and made a part here of, or take any other action relative thereto.

ARTICLE 9; To see if the Town will vote to allow the Selectboard to enter into a contract not to exceed ten (10) years for the operation and maintenance of all services and functions of the Ledges Golf Course consistent with IRS Code 26 CFR 601.601 and all other state and federal regulations relative to municipal contracts, or take other action thereto.

ARTICLE 10. To see if the Town will raise and appropriate and/or transfer from Unreserved Free Cash or other available funds the sum of \$40,000 for the purpose of Phase II improvements to Canal Park/Ted Belsky Outlook, or take any other action relative thereto.

ARTICLE 11. To see if the Town will establish a by-law to annually test water in public buildings and other municipal facilities using a third party. The tests should be a sampling of appliances and systems which could likely and/or reasonably present a health consequence for the public. A report for all testing should be available on the Town of South Hadley website and a copy posted in each building participating in said test. The Health Director may re-test any appliances or system and subsequently instruct the municipal agent in control of a building or facility which does not meet the health and safety standards set forth to take immediate action to mitigate the exposure to the public. This testing should be overseen and regulations promulgated by the South Hadley Board of Health and consistent with the Massachusetts Department of Environmental Protection and as expressed in Appendix "B" or take any other action relative thereto.

ARTICLE 12. To see if the Town will raise and appropriate and/or transfer from Unreserved Free Cash or other available funds the sum of \$10,000 to be used by the Board of Health to begin tests for water in fiscal year 2019 or take any other action relative thereto.

ARTICLE 13. To see if the Town will vote to raise and appropriate and/or transfer from Unreserved Free Cash the sum of \$42,000 to procure and purchase a Police Cruiser, or take any other action relative thereto.

ARTICLE 14. To see if the Town will vote to authorize the Selectboard to borrow \$9,800,000 for the purpose of designing and constructing a new Senior Center at 47 Dayton Street, or take any other action thereto.

or

To see if the Town will vote to raise and appropriated or transfer from the Stabilization Fund or other available funds \$400,000 to complete a full design, bid documents and other related pre-construction costs for a Senior Center at 47 Dayton Street, or take any other action thereto.

ARTICLE 15: To see if the Town will vote to increase the Board of Health from three (3) to four (4) elected members with the Health Director acting as the fifth member and by adding one member to a three year term by annual election to be held April 2019. All terms would be three year terms beyond afore mentioned annual election, unless otherwise prescribed by law, or take any other action relative thereto.

ARTICLE 16. To see if the Town will vote to amend Chapter 255 (Zoning) of the Town's Code in regard to Solar Photovoltaic by amending: Section 255-10, Terms Defined, to insert various new terms and their definitions and to reorder the various terms alphabetically; in Section 255-19 Use Regulations Schedule by inserting new uses related to Solar Photovoltaic Installations, and in Article VII, Supplemental District Regulations, by inserting a new Section 255-48 Solar Photovoltaic Installations as detailed in the Planning Board's Report to Town Meeting or take any other action thereto. (PB) Appendix "C"

ARTICLE 17. To see if the Town will vote to amend Chapter 255 (Zoning) of the Town's Code in regard to Renewable Energy by amending: Section 255-10, Terms Defined, to insert various new terms and their definitions and to reorder the various terms alphabetically and in Section 255-19 Use Regulations Schedule by inserting new uses related to Renewable Energy, as detailed in the Planning Board's Report to Town Meeting or take any other action thereto. (PB) Appendix "D"

ARTICLE 18. To see if the Town will vote to amend Chapter 255 (Zoning) of the Town's Code in regard to Signs by amending: Section 255-10, Terms Defined, to insert a new term "Residential Development Sign" and its definition and to reorder the various terms alphabetically and in Subsection 255-85; Subpart "B" by inserting additional paragraphs for Residential Development Signs detailing the standards and provisions for such signs as detailed in the Planning Board's Report to Town Meeting or take any other action thereto. (PB) Appendix "E"

ARTICLE 19. To see if the Town will vote to amend Chapter 255 (Zoning) of the Town's Code in Article IV Districts, Section 255-15 Overlay Districts, by including an Overlay District entitled South Hadley Falls Smart Growth District; and Article VII Supplemental District Regulations, Section 255-23(A) General Regulations that Apply to All Smart Growth Zoning Districts by generally correcting references to Section 255-23 and its subsections and by incorporating additional language and revisions to the various subsections 255-23(A)(1) through 255-23(A)(17); and Article VII Supplemental District Regulations, Section 255-23(B) Establishment and Delineation of Smart Growth Zoning Districts in Subsection 255-23(B)(1) South Hadley Falls Smart Growth Zoning District Paragraph 255-23(B)(1)(b)[1] Allowed Uses to clarify the uses allowed as part of a Mixed Use Development and Paragraph 255-23(c)(3) as

detailed in the Planning Board's Report to Town Meeting or take any other action thereto. (PB) Appendix "E".

Article 20. To see if the Town will vote to amend in the Zoning By-Law Article IV Districts Subsection 255-15 Overlay Districts, by including an Overlay District entitled Newton Street Smart Growth District; Article VII Supplemental District Regulations, Subsection 255-123 South Hadley Smart Growth Districts by inserting a new Subpart (C) Newton Street Smart Growth District, (pursuant to M.G.L. Chapter 40R and 760 CMR 59.00 and M.G.L. Chapter 40S) as detailed in the Planning Board's Report to Town Meeting or take any other action relative thereto. (PB) Appendix "G"

ARTICLE 21. To see if the Town will vote to amend the Zoning Map to delineate the boundaries of the new Newton Street Smart Growth District as detailed in the Planning Board's Report to Town Meeting, or take any other action relative thereto. (PB) Appendix "H"

Given under our hands this 17th day of April 2017:

Sarah Etelman

Jeffrey Cyr

Andrea Miles

Ira Brezinsky

Bruce Forcier

**SELECTBOARD
TOWN OF SOUTH HADLEY**

**SELECTBOARD MEETING
MARCH 20, 2018
DRAFT MINUTES
SELECTBOARD MEETING ROOM – 7 P.M.**

Present were Chair Sarah Etelman, Vice Chair John Hine, Clerk Andrea Miles, member Ira J. Brezinsky, member Bruce C. Forcier, and Town Administrator Michael J. Sullivan.

Etelman called the meeting to order at 7 p.m. noting all members were present

1. ANNOUNCEMENTS AND OPEN FORUM

A. Announcements

Forcier noted the South Hadley Bike Walk Committee is debuting its Sidewalk Scenic Trail Program on Sunday, March 25 at 1 p.m. Forcier also thanked the school department for the invitation to attend the Tiger Den ribbon cutting ceremony. He and Miles attended, and called the Den impressive.

Brezinsky noted Music and Arts South Hadley's FestForward will be held April 7 in the town hall, and CraftFest will be held Saturday, April 21 in Plains Elementary School.

B. Open Forum

No one offered comments for Open Forum.

2. PRESENTATION ON OPIOID LITIGATION "MOLA" WITH ATTY MERRIGAN

Attorney Pete Merrigan of Sweeney Merrigan Law in Boston explained to the Selectboard his firm's efforts to bring litigation against manufacturers and distributors of opioids. His firm is working in conjunction with local law firms KP Law and Rodman Rodman Sandman, as well as six national law firms, to represent Massachusetts cities and towns in such litigation.

This consortium of firms is known as Massachusetts Opioid Litigation Attorneys [MOLA] and they are representing individual cities and towns via individual lawsuits – not class action lawsuits – filed in Massachusetts federal court, said Merrigan. From there, these individual lawsuits are transferred to a multi-district litigation [MDL] in Cleveland, OH. The lawsuits are consolidated for judicial economy and to save time for all involved, he said. There is joint/shared discovery, and potential settlement negotiations. With these, many cases settle, he said, though some do not. If this did not settle, the cases would be remanded and tried here locally.

MOLA is seeking two "buckets" of damages on behalf of municipalities, said Merrigan. These include hard economic costs incurred by municipalities in combatting and fighting the opioid epidemic - which also entails the heroin epidemic. These costs differ among municipalities but MOLA is considering costs for Narcan, EMS and fire response costs, social welfare costs, the cost of treatment centers in those municipalities that have them on municipality property, as well as the cost of some communities having to hire additional police officers to combat the opioid crisis. Merrigan said it's very specific town to town and municipality to municipality.

There are damages groups – the first being able to firmly identify their economic hit, the second being those who say they have some documentation, and the third being those who have minimal documentation. Merrigan said he feels the second damages group is the most significant one. It will be forward-looking and include abatement damages based on the public nuisance portion of

MOLA's claim. A portion of that claim will seek funds to come back to the local municipalities to fuel future and long-term recovery. Merrigan said these funds are not earmarked – the funds belong to the municipality. However, MOLA is advocating the funds be used for officer training and safety, treatment services, and education and prevention services – akin to “Say No To Drugs” or “D.A.R.E.”

Merrigan said MOLA's team of nine firms has filed 200 cases for individual municipalities nationally within the MDL. Of those, there are 70-75 locally in Massachusetts that have either signed a contract, had a case filed, or made a verbal commitment. He said there are currently 425 cases filed in the MDL.

Merrigan said his group works on a contingency-fee basis and would receive 25 percent of the settlement. Any costs MOLA advances on the case are refunded back to them up to 10 percent of the gross outcome. The town does not need to appropriate funds or provide any funding to this litigation or process. If for some reason MOLA is unsuccessful, there would be no obligation for TOSH to pay for any costs, expenses or attorney fees.

A timeline for litigation, said Merrigan, could be three to five years. He said Judge Polster is committed to a trial next year.

Barbara Miller, Fire District 2 clerk, asked Merrigan if increased municipal health insurance costs are partly driven up by the opioid crisis, and if so, could those costs be included in this suit. Merrigan said yes. Sullivan said he spoke to Tom Merrigan who contacted the HCGIT to represent all the communities within the HCGIT to see how premiums were affected and to see if that could be part of this litigation - or a separate litigation - to recover money to come to HCGIT, which would then come back to the municipalities. Merrigan said it's something MOLA would like to think and talk more about.

Miller said she was a little troubled by Merrigan saying potential funds recovered would be the community's dollars. She feels that money should be earmarked for something directly related to the epidemic and not just any municipal purpose.

Merrigan said when he refers to the municipality's dollars, he is referring to that in contrast to the state's dollars. He said that as lawyers, he would never try to tell a client how to spend recovered funds. That would be an internal discussion.

There is no timeline, Merrigan said, for the town to abide by in order to join the lawsuit, but MOLA would like to get to work on things sooner than later.

Brezinsky asked if TOSH participation in this litigation precludes TOSH's ability to participate in any legal action anywhere else down the road. Merrigan said no, not until the case settles. Otherwise, no.

Hine asked about what is required from TOSH during the course of this effort – information, research, etc. Merrigan said “very little.” There will be a contract, a legal hold letter from the national consortium, and some procedures regarding some recent discovery. If there is information needed from TOSH, MOLA will provide the resources to compile, extrapolate and put it together. Merrigan said MOLA is not going to be looking for TOSH to spend weeks putting spreadsheets together.

Sullivan asked if TOSH could include in its litigation police/school/health department training expenses already incurred. Merrigan said yes.

Sullivan asked if employee time (board of health director, chief of police, town administrator, school nurses) allotted for participation in regional initiatives and training could be included.

Merrigan said yes.

Sullivan noted TOSH negotiated with the police department to use Narcan. The cost of that is associated with the opioid epidemic. Merrigan agreed.

Sullivan said Town Council Ed Ryan doesn't see anything of concern in regard to joining this litigation, however, Ryan would want to review the final document.

Hine noted the two pools – one going after “backward costs” and one for “forward-looking costs” (reimbursements) - and asked if municipalities could participate in both. Merrigan said yes.

Brezinsky motioned to instruct Town Administrator Michael Sullivan to work with Town Council Edward Ryan to review the proposed contract and bring it back to the Selectboard's next meeting for review. Forcier seconded. The motion passed unanimously.

3. CONSENT AGENDA

Request for One Day Beer and Wine License: Willits – Hallowell Center, Tuesday April 3, 2018 and Friday, April 6, 2018

Forcier motioned to approve the consent agenda. Brezinsky seconded. The agenda passed unanimously.

4. NEW BUSINESS

April town election ballot: Tuesday, April 10 from 7 a.m. to 8 p.m. at South Hadley High School, 153 Newton St.

Forcier made a motion to approve the ballot. Miles seconded. The motion passed unanimously.

5. OTHER BUSINESS

Mosier School Statement of Interest

Brezinsky and Miles served on the Mosier Elementary Facilities Committee as Selectboard representatives. They offered a summary and presentation of the committee's findings. Brezinsky said the committee met four times. As a result of meetings and discussion, a unanimous vote was taken by the committee to move forward and recommend TOSH submit a Statement of Interest [SOI] which will put TOSH in a Massachusetts School Building Authority queue to be able to look at renovations, additions, and/or replacement of the Mosier School building.

There are two processes allowed by the state in which a municipality can participate – a Statement of Interest and an Accelerated Repair Program.

The Committee wants to make it clear to the community it's not going down only one path in its investigation for remedy, replacement or repair. Only once the committee decides for certain on a project path and accept funding, for, say, the ARP, would TOSH be precluded from participating in a larger project.

Brezinsky said the Mosier Elementary Facilities Committee is recommending the School Committee and Selectboard vote to advance a Statement of Interest to the MSBA during the current open window that closes in early April. Brezinsky said it is important for the community to know this SOI does not mean the committee wants to rip down Mosier School and spend money on a new building. However, the committee is more than convinced there are enough

systems at the school that are simply old and in need of updating and repair – particularly the portables.

Brezinsky said this process is likely to take a minimum of two years before TOSH would hear back from the state with its thoughts and direction for the project.

Miles highlighted an accompanying document which required Superintendent of Schools Nicholas Young to outline at least three areas of deficiency within the school. She said Young included more, and noted the list is not all-encompassing but areas of the highest need.

Hine asked if there was any discussion among the Mosier Elementary Facilities Committee members about addressing the building's issues outside of any formal MSBA program.

Brezinsky said no, that there isn't a grant outside of the MSBA substantial enough. Miles said the committee spoke at its last meeting about approaching capital planning if issues came up – such as a boiler breaking. The MSBA has emergency stipulations for such an issue, she said.

Miles motioned, having convened in open meeting on March 20 prior to the closing date, the Selectboard of South Hadley in accordance with its charter, bylaws, and ordinances, has voted to authorize the Superintendent to submit to the Massachusetts School Building Authority the Statement of Interest Form dated on March 20, 2018 for the Mosier Elementary School located at 101 Mosier St, South Hadley, which describes and explains the following deficiencies and the priority categories for which an application may be submitted to the Massachusetts School Building Authority in the future:

Priorities 5- Replacement, renovation or modernization of school facility systems, such as roofs, windows, boilers, heating and ventilation systems, to increase conservation and decrease energy-related costs in a school facility. A new fire suppression system is also deemed a safety priority.

HVAC – Replace current hot water boiler installed in approximately 2000; replace heating boiler installed in 2004.

Electrical – Upgrade electrical service throughout the building to accommodate the use of computers and newer equipment. The main electrical panel is a Federal Register panel which is no longer on the market.

Windows – Replace (110) windows/frames throughout the building. The metal-framed windows are more than 40 years old and are inefficient.

Portables – Replace portable classrooms with permanent classroom space.

; and hereby further specifically acknowledges that by submitting this Statement of Interest Form, the Massachusetts School Building Authority in no way guarantees the acceptance or the approval of an application, the awarding of a grant or any other funding commitment from the Massachusetts School Building Authority, or commits the Town of South Hadley School District to filing an application for funding with the Massachusetts School Building Authority.

Brezinsky seconded. The motion passed unanimously.

FY19 Budget

Sullivan offered the Selectboard a Preliminary Sources and Uses document which, he said, would indicate the budget as presented a number of weeks ago - and on the town website - would be balanced to the point of money raised, estimated receipts, tax levy, and debt exclusions. He highlighted, under amounts to be raised, \$200,000 for the Senior Center Stabilization Fund which will be used to build a capacity within the budget to service a future debt if the project

goes forward. He also noted the Ledges Enterprise Fund and pointed out the town is taking in less than in prior years because TOSH is budgeting through November.

Sullivan said Stabilization and Capital Stabilization funds will each see \$200,000 budgeted to their accounts using funds from existing free cash. He said he's excited to have a budget that's balanced and a budget on the town side that is growing less than one percent.

Brezinsky asked if there's anything in the budget Sullivan wanted to include that didn't make it in. Sullivan said no. While there's always things a town or department would like to have included in a budget, it's about what a town can realistically afford with a normal growth pattern, Sullivan said, adding there's good service provided in South Hadley and this budget will meet the Selectboard's needs.

Sullivan congratulated the town on nearing \$1 million in the town's OPEB account, noting three years ago it had \$0. The next step will be to pinpoint the appropriate amount TOSH should appropriate for the OPEB account from the general fund budget on an annual basis to meet the outstanding \$28 million debt.

6. TOWN ADMINISTRATOR'S REPORT

Sullivan said a total of 26 interested residents attended the most recent dog park meeting, and noted the group is solidifying. Sullivan said the hope is to make this a community-driven, group-driven project and something for which the town is not taking all responsibility.

Forcier said the dog park group should mirror the formation of the Friends of Buttery Brook Park – with a structure of chair, vice chair, treasurer, secretary and board of directors of any size. He said it will need to be an organizational group that takes ownership of the park concept and continues to run with it.

Sullivan said it's preferred and encouraged the dog park group become a 501c3 organization. He said the Stanton Foundation will pay 100 percent of the initial park design - up to \$25,000 – and 90 percent – up to 230,000 – of its construction.

See Town Administrator's report in the March 20, 2018 packet for information not discussed.

Hine moved the Selectboard enter into executive session to discuss collective bargaining for ASFME Units A&B. Brezinsky seconded. A roll-call vote was taken. Forcier – aye. Brezinsky – aye. Etelman – aye. Hine – aye. Miles – aye. The Selectboard moved unanimously to enter into executive session at 8:31 p.m.

RESPECTFULLY SUBMITTED
Kristin Maher
Executive Assistant to Administration

Sarah Etelman, Chair
Andrea Miles, Clerk
Ira Brezinsky
Bruce Forcier
Jeff Cyr

Michael J. Sullivan
Town Administrator

April 15, 2018

Honorable Selectboard,

Please accept this as an abridged version of the work Town employees and I are engaged in on your behalf. Please note the date of the TA Presentation of Town Meeting Warrant Articles has been scheduled for April 25 at 6 PM. Appropriations will hold their hearing the same evening.

Annual Town Elections: The recent South Hadley Town Elections were a great success. Town Clerk Carlene Hamlin did an admirable job at coordinating the process. Thank you to the Registrars of Voters, the poll workers and the staff from Town Hall once again lent a hand to the Clerk for the election. Also, to all the candidates your participation in the process is crucial, the issues raised and debated is central to the local democratic process.

With 24% of the voters coming out a rain/snow soaked miserable day it clearly indicated just how diligently each candidate worked getting out the vote. I would like to extend my sincere congratulations to all the newly elected and re-elected citizens. I hope for the best for each and every one of you and hope your public service enriches the community and your lives.

The Selectboard, which I serve and work most directly, saw the hard work of Jeff Cyr create a new voice on the Selectboard. I am confident his deep seated knowledge of the Town of South Hadley will be valuable to him and all residents as he asserts himself as part of the town government. Selectboard Member Bruce Forcier will return to the board, bringing his commitment and advocacy for Battered Women's Issue, BWC and so many other important concerns back for another three year term.

Change is necessary and a positive force in government. I do have abiding faith in the political process, yet I must say without rancor or acrimony, but with steadfast respect for the public servant, John Hine was an asset to South Hadley's leadership and progress. He will be missed and I truly wish him well in all of his endeavors.

MIIA Rewards; Key staff assembled Friday in Room One in Town Hall with Deb Williams (Massachusetts Interlocutory Insurance Association's Risk Advisor) to discuss training opportunities for key departments. DPW, Police, Human Resources, COA, Emergency Management/Health were all in attendance. The schools were invited but there was a conflict in schedules, but they are aware, have participated in the past and I have already discussed with the School department Facilities Manager some of the additional training they are already involved in which may give provided additional credits.

You may recall the MIIA Rewards program allows us to participate in a long list of training meant to help us understand and avert risk. We have successfully used this program to acquire subsequent year credit to our Property and Casualty Insurance of between \$9,000 and \$12,000. The Town of South Hadley continue to enjoy a financial value and the training creates a heightened awareness of the risks involved in

116 MAIN STREET, SUITE 109, SOUTH HADLEY, MASSACHUSETTS 01075-2896

the municipal world. This will be come all the more important in the next few years as cities and towns lose their exemption from OSHA standards. This will be a positive in creating a safer workplace, but also a complex teaching exercise for management and staff. We spent a fair amount of this meeting considering the changes and how they will effect various departments. MIIA will be offering a great deal of on-line, local, regional and statewide opportunities for all levels of management and staff in respect to OSHA regulations and requirements. Thank you to the Selectboard Members who attended classes at the MMA Annual Meeting, as it added to our credits and ultimately translates into savings.

Hampshire County Insurance Trust; Early last year (May) I informed the Selectboard and the various unions there was consideration being made at the Trust level of design plan changes. I am sure any of you who have a health insurance plan have likely had some experience with changes, increases or even loss of plans over the last decade, if you haven't you should consider yourself very lucky. The plan design changes were comparatively modest to what was happening with other plans for communities who are not part of HCIT and considering there has not been any changes since 2002 it should not have come as a huge surprise.

The intent was to try and stem some of the rising premium costs. Whether everyone agrees I cannot say, but industry experts will state that the purpose of changing co-pays and deductibles is to slightly shift the relative cost of health care to the person who uses the benefit the most and away from the person who rarely uses the benefit. The unions will argue it also helps the town control its cost, I would agree.

The truth of the matter the base reason for HCIT considering these changes was ensure the Trust will be around to serve the towns and the employees for a long time. In recent years trust across the state have seen significant if not catastrophic loses to their reserves due to taking no preparatory action for the future of their trusts (see Amherst Pelham Trust). I had notified the unions of these changes and followed the instructions from the HCIT on acceptance of state laws. However, issues were raised about how South Hadley and most of the rest of the 70 communities in the Trust issued those notifications.

On Monday (April 9) I and Joe Shea (Executive Director of the Trust) met with union leadership from almost all the various unions (all were invited), including SHEA, the school para-professionals and IBEW SHELD. While we sent out email notification last October and receipt of the notice was generally acknowledged, SHEA's consultant claimed the notification must be by registered mail. This is similar to what they claimed in other towns. The instructions from HCIT did not include a directive to use registered. I would note it is not solely their (HCIT) responsibility on this matter and I have to accept some of the blame, as others like me are in several other communities.

After the conclusion of the meeting it was clear this would cost nearly all the member communities' significant amounts in legal fees and/or contractual increases. To avoid the un-pleasantries of litigation, a meeting of the Trust Executive Committee was called for 9 AM April 12 just prior to the Trust Advisory Committee to consider some alternatives to a 70 community battle and to consider some of the concerns expressed by unions not only in South Hadley, but Easthampton, Belchertown and others.

Under consideration was two plans, first increasing the premiums for July 1, 2018 by 10% or using Trust reserves to offset the estimated \$2.5 million expected realized value if the design plan changes were implemented and stay with the 4.7% increase as planned. The later was proposed by the Executive

Committee and accepted by the Trust IAC. This avoided significant increased cost to the employees who are members of the plan and increased budgetary costs to the member communities.

This decision was well served by a few things, first reserves actually grew over this past year, by way of a good investment year, a calming of claims and about a half million dollars from two new member communities, as their entry fee. Not one of those factors are even a nearly sure thing in the future. The Trust remains very solvent with over \$19 million in reserves, but continued erosion without taking action will caused the Trust to flounder, as other like have recently experienced.

River Lodge Road, Recently I met with John Rosenthal and Atty. Jerry Belair of Meredith Management the owners of Riverboat Development. It was a very productive and useful meeting and I appreciated their time and effort to discuss a reasonable course of action in improving River Lodge Road.

They had been at Riverboat Village prior and when they left the property to come to Town Hall they witnessed the DPW busy at work repairing potholes. Naturally, they suspected I had orchestrated the work to coincide with their planned visit. I assured them if I had attempted such a feat the crew would have been their promptly the day or perhaps the week after our meeting.

The truth of the matter is the DPW have been diligent about going to Riverlodge on at least three occasions filling the potholes and erecting caution signs since some of the residents of that area attended a SB meeting. I stated and they understood we have been fulfilling and will continue to fulfill our commitment to keep the road passable to emergency vehicles. Both were aware of the winter challenges for DPW when “hot patch” is not available and cold patch work only slightly better than packing a pothole with snow.

Both John and Jerry stated they were aware and willing to continue work with other developers who are part of an agreement to plan on a rebuild the road with cooperation and guidance of the town. They will be installing signs encouraging drivers to slow down on Riverlodge Road.

We all agreed to keep an open dialogue about how Meredith and the others in the group may restore the road to satisfactory level and condition where it makes sense for Town Meeting to consider accepting the way. I would caution anyone about thinking this challenge is soon to be in the rear view mirror, there is still a lot to done, but cooperation goes a long way towards success.

Dog Park Meeting; Saturday April 7 I hosted a South Hadley Dog Park discussion, again it was well attended. This meeting was twofold, to entice new attendees and second to give wings to the group.

Again a special thanks to Sue Kelsey, Bob Berwick and Jeff Squire who have been incredible in helping build momentum for the nascent idea. There already is a FaceBook page for the group and over thirty individuals who have expressed interest in becoming involved. Jon Camp has also offered to help the group set up a 501C3 non-profit so they can start raising money.

All parties are getting ideas from visiting other parks with their “besties”. It also once again should be said, this is still a conceptual idea, it should be citizen driven and eventually a evolved plan will need to

come before the SB and perhaps Town Meeting, for now it is exciting to watch people brought tighter for the love of dog.

On-line Training “Leveraging Personalities”, ATA Jennifer Wolowicz recently took part of a webinar about leveraging personalities in the work place. It was another one of the previously mentioned MIIA trainings.

These types of trainings I cannot help think it sounds so easy, “place the introvert with the extrovert” and call it a day does not catch the complexity of reality in the municipal workplace. However the importance of this exercise for the HR Director and I, is to continue to evaluate and recognize the potential of each individual employee. This includes the needs challenge our impressions of all employees. The Town of South Hadley has some incredibly skilled employees. As this seminar eluded to as managers we need to do our best and moving the puzzle pieces so we can maximize the talents. This is a work in progress to say the least, luckily we have some good material to start.

Projects;

River 2 Range, Associate Planner/Conscom Administrator Anne Capra is doing an excellent job steering this project. For those of you have not been down the bottom of Ferry Street to witness the construction it is worth a peek.



Valley Bike Share; Thank you to Richard Harris Town Planner, Mark Gilmore SHELD and Jim Reidy and the crew at DPW for getting this project moving. On Saturday April 7 they laid the conduit for the power for the E-Ink Falls e-bike kiosk. The Mount Holyoke sponsored kiosk is also moving along at the edge of the Common. I look forward to trying the bikes out soon.



Town Hall/PD Parking Lots; This project also is being moved forward by the DPW. While some preliminary work began at the site. We should see paving in the next few weeks.



Thank you for your patience and support, I apologize for not getting the TA Report in the packet on Friday. I hope you understand it is a very busy time and there is a lot of moving parts.

Respectfully submitted,

Michael J Sullivan
Town Administrator, South Hadley