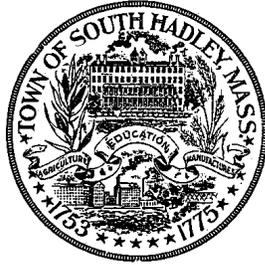


# TOWN OF SOUTH HADLEY



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## Personnel Report

January 17, 2014

To: Selectboard  
From: Jennifer L. Wolowicz, Assistant Town Administrator

Dave Tourville has been chosen as the Plumbing & Gas Inspector and will begin work on January 21, 2014. Dave comes to us with several years of experience in the plumbing industry. We are looking forward to having Dave join our team.

We hosted our Professional Development Day on January 10<sup>th</sup> with a focus on Wellness. The day's activities included a biometric screening, yoga exercises and a walking route was mapped out in Town Hall for employees to use during the day and at lunch to emphasize "moving" as we learned that "sitting is the new smoking". We received several positive comments from employees about the program. And when Mike Sullivan tells you he doesn't do yoga... I have a picture that proves otherwise.

We have had several personnel changes in the Police Department recently both with officers & dispatchers due to resignations, new hires & pending retirements and we will be working with Chief LaBrie to determine the best course of action to ensure we have appropriate personnel.

Harpers Payroll went "live" with our first payroll of January 16 and I am pleased to report that all the training hours and attention to detail have paid off with a smooth first run. I would like to thank Harpers for being a wonderful partner in this transition and the many staff members who put in extra efforts to ensure this project went smoothly. I would also like to thank Julie Gentile who has dedicated many hours to the "behind the scenes" work that was necessary to make this conversion successful! We will continue to look at enhancements to the process and determine the steps for our next payroll centered initiative which will be improving our time & attendance system.

South Hadley Spirit Night at the Falcons is Saturday, January 18<sup>th</sup> and we have about 30 employees/residents attending the game! Go Falcons!

Wine & Canvas will be at the Valley View Grille at Ledges on Friday, January 17<sup>th</sup> with a sold out event of 50 participants. I am attending with a group of friends so maybe I will find my inner Monet or at the least I will have had a fun night out trying something new! Stay tuned for more news on Wine & Canvas events at Valley View Grille at Ledges for the month of February!

Respectfully,

Jennifer L. Wolowicz  
Assistant Town Administrator, South Hadley