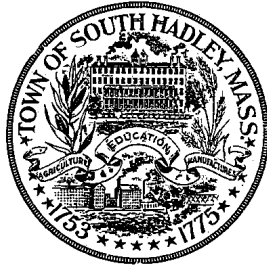


TOWN OF SOUTH HADLEY



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Personnel Report

November 15, 2013

To: Selectboard
From: Jennifer L. Wolowicz, Assistant Town Administrator

We are heavily involved preparing for the upcoming conversion to Harpers Payroll with a "go live" date for the first payroll date in January. Several meetings/trainings have been held with staff and extensive background work is being completed in order to build the database. I want to thank Julie Gentile who has done a great deal of work on this project and has never hesitated to take on more responsibility when asked.

Shawn Flaherty was hired as a Waste Water Treatment Plant Operator and began employment on November 4, 2013 to fill a vacancy that occurred due to a retirement.

We have an intern from South Hadley High School working with us this year. Alyson Craven began working with us in mid October in the Town Administrator's office. We are excited to have her on board with us and know that she will be a great help to the office.

Respectfully,

Jennifer L. Wolowicz
Assistant Town Administrator, South Hadley