

**SELECTBOARD MEETING
TUESDAY, APRIL 7, 2020 - 6 P.M.
Meeting Virtually
AGENDA**

**This meeting can be streamed live using this link:
<https://stream.meet.google.com/stream/2c8567ff-b524-4fa9-9135-c79808239806>
or played the following day on public access channel 15 and uploaded to its website:
<http://www.shctv15.com>**

1. CALL TO ORDER
2. APPROVAL OF MINUTES: Draft minutes of March 10, 2020
3. SOLID WASTE CONTRACT
4. FY20 BUDGET
5. FY21 PROPOSED BUDGET
6. COVID-19 UPDATE
7. ADJOURN

**SELECTBOARD MEETING
TUESDAY, MARCH 10, 2020
MEETING MINUTES
SELECTBOARD MEETING ROOM – 7 P.M.**

Present were Vice Chair Jeff Cyr, Clerk Christopher Geraghty, member Sarah Etelman, member Bruce Forcier, and Town Administrator Michael J. Sullivan. Chair Andrea Miles was absent.

CALL TO ORDER

Cyr called the meeting to order at 7 p.m.

APPROVAL OF MINUTES

Forcier motioned to approve the draft minutes of Feb. 18, 2020. Cyr seconded. All in favor.

ANNOUNCEMENTS / OPEN FORUM

Sullivan announced a free shredding event on April 25 at Northampton Co-op Savings Bank, as well as one on May 9 at South Hadley High School held by SHMPA.

CONSENT AGENDA

Sullivan said the request for a One-Day Beer & Wine License for Nichole McClellan (MHC) on March 27 was withdrawn earlier today. Etelman motioned to approve the requests for a One-Day Beer & Wine License for Drunken Rabbit on May 16 and June 6. Geraghty seconded. All in favor.

TRI-ANNUAL APPOINTMENTS

Jamie Mazur, Larry Dubois, Johnstone Campbell, Tay Silveira and Susan Dunderdale were appointed to the Commission on Disabilities for terms ending in 2021, 2022, 2021, 2022 and 2023 respectively. Sullivan will coordinate dates to have an inaugural meeting at which he will attend to open the meeting, which is standard for new boards / committees. After he opens the meeting, the commission will elect a slate of officers and take the meeting over from there.

Robert Pueschel was appointed to the Council on Aging for a term ending in 2022.

Craig Camerlin was appointed to the Golf Commission for a term ending in 2022.

Jose Vazquez was appointed to the Historical Commission for a term ending in 2021.

Valerie Young was appointed to the Sustainability and Energy Commission for a term ending in 2022.

Jacqueline Dupre was appointed to the Zoning Board of Appeals as a full-time member for a term ending in 2022. Stephen Frantz was appointed to the Zoning Board of Appeals as an associate member for a term ending in 2022.

HANGAR PUB AND GRILL NONUSE OF CHAPTER 138 SECTION 12 ALL ALCHOLIC BEVERAGES LICENSE

Forcier motioned to authorize Sullivan to send a letter to the Hangar Pub and Grill and set a date for an April 7 hearing. Geraghty seconded. All in favor. Sullivan said this is a case where the town notifies the license holder they have not served alcohol with their license in more than a year. Once notified, the license holder has six months to comply.

SEASONAL ALCOHOL LICENSE APPROVAL

Forcier moved to accept the 2020 seasonal license renewal as publicly presented in the Selectboard packet and allow renewal upon completion of all applications, submittal of all fees, completion of all required inspections, and any other laws, bylaws or regulations required for issuance, and to allow administration to affix the board's electronic signatures to the seasonal license upon this vote. Etelman seconded. All in favor. This license is for The Boathouse.

FY21 BUDGET UPDATE

Sullivan said some updates have been made in the areas of principal and interest. He has met with the Appropriations Committee. There is now a \$110,866 balance in revenues over expenses and Sullivan suggested the bulk of that go to the school budget. \$300k was added as the town took over the cost of SROs. This additional funding would bring the school budget half a million dollars higher than what the schools were totally allocated last year.

TRANSFER STATION DISCUSSION

Sullivan acknowledged the poor internal and external communication around the changes implemented at the transfer station and apologized for any confusion. He said the Swap Shop is annually closed from December to April and no confirmation has been made to close it indefinitely. One issue the town faced with the Swap Shop is the implied warranty of items with chords, according to town counsel, and what amounted to municipal hoarding of items stored for the shop. Items from the Swap Shop that have been on the shelves for quite some time have been removed. He noted the other ways residents can donate items, such as Goodwill.

Staff has acted on resident reports of construction waste not being dumped properly, construction waste brought in from other towns, and complaints of long lines. Additionally, things at the station are poorly marked and residents are often milling about, so safety is another concern. Talks with experts in the field are being held to improve the design and functionality of the transfer station.

To Selectboard concerns about communication, Sullivan said policies that were changed will now need to be in writing, and challenges with staff articulating the policies to the public are being worked on.

To concerns about consulting with volunteers who donate their time to various projects like bottle and can collection, Sullivan said it is difficult to know who a volunteer is and how to track them down. Greater communication between volunteers and the town is needed, as well as implementing a system for such volunteer efforts. He encouraged volunteers to reach out to administration and reiterated his appreciation for the work they do around town.

TRASH COMMITTEE UPDATE

A decision will need to be made at the end of March. Cyr said the board will need to decide to stick with bags or go with totes. Currently the town is getting paid for its recycling, but eventually, the town will have to pay to get rid of it. He said the committee is looking to establish a rate structure that will sustain itself in 3-5 years. The committee is in negotiations with one vendor and he hopes to have another forum in the near future to update the public. Sullivan said now that the last glass plant in the state has closed, there is no secondary market for glass, so the town is struggling with how to separate glass from recycling.

TA REPORT

For the full Town Administrator's report, see the March 10, 2020 Selectboard Packet on the town website.

ADJOURN

Forcier motioned to adjourn. Geraghty seconded. All in favor. The meeting adjourned at 8:31 p.m.

RESPECTFULLY SUBMITTED
Kristin Maher
Executive Assistant to Administration

DRAFT

TOWN OF SOUTH HADLEY
Fiscal Year 2021
ESTIMATED SOURCES AND USES

Based on Recommended Operating Budgets and Governor's State Aid
 March 19, 2020

AMOUNT TO BE RAISED:

Appropriations	

School Department	21,976,460
General Government	2,380,649
Public Safety	3,186,924
Injured on Duty	50,000
Reserve Fund	18,000
DPW	4,308,926
Snow & Ice	100,014
Council on Aging	461,626
Veterans Benefits	319,700
Libraries	776,444
Town Audit	31,000
GASB 45 - Actuary	4,000
Unclassified Accounts	9,024,751
Workers' Compensation	150,000
Health	232,170
Debt & Interest	2,162,574
Debt & Interest (Debt Exclusion)	1,187,723
Connecticut River Markers	3,500
Canal Park	3,500
Ledges Golf Course Enterprise	1,252,768
Cable Studio	115,740
Conservation Land Fund	15,000
Wage & Classification Plan	72,000
OPEB Trust Fund	300,000
Stabilization Fund	-
Senior Center Stabilization	400,000
Total Appropriations	48,533,469
Special Article:	
Stabilization Funds	300,000
Other Amounts to be Raised	
PVPC/VETS	41,828
Overlay Reserve	225,000
Cherry Sheet Charges	220,278
Cherry Sheet Offsets	1,023,857
School Choice/Charter Tuition	2,386,206
Total	52,730,638

ESTIMATED RECEIPTS:

Revenues:	

Local Estimated Receipts	2,582,223
Cherry Sheet	13,201,050
Debt Exclusion Reimbursement	-
Enterprise Funds	4,990,457
Available Funds	992,919
Electric Light Department Reimb	924,500
Electric Light Department PILOT	180,000
Total	22,871,149
Total to be Raised	52,730,638
Total Estimated Receipts	22,871,149
Tax Levy Required	29,859,489
Actual Tax Levy Limit	28,837,020
Debt Exclusion to be Raised	1,187,723
Balance	\$ 165,254

Amount of Available Funds Proposed to be Voted	
Conservation Wetlands	2,000
Boat Excise	3,500
Dog Refund	17,000
Aid To Libraries	12,900
Cable Studio Fund	167,756
Redevelopment Authority	-
Free Cash	789,763
Total	992,919

Est. Enterprise Funds/ Receipts to be Voted	
WWTP	1,490,285
WWTP Debt & Interest	373,462
Landfill	1,338,086
Landfill Debt & Interest	0
Reimbursement to General Fund	555,856
Ledges Golf Course Enterprise	863,005
Ledges Golf Course Debt & Interest	369,763
Ledges Golf Retained Earnings	0
(assumes a budgeted free cash deficit of \$340,758 for FY20 not including indirect costs in General Fund)	
Total	4,990,457