

ASSESSORS

KEVIN E. TAUGHER, Chair
 THOMAS R. REIDY, Clerk
 LYNN MASSON, Member

MELISSA L. COUTURE RIMBOLD, Associate Assessor
 MAUREEN CRONIN, Assistant to Associate Assessor

December 2, 2022

Minutes of meeting of December 2, 2022. Meeting was held virtually. Meeting was called to order at 10:03 a.m. Present at meeting were Mr. Kevin Taugher, Ms. Lynn Masson, Mr. Thomas Reidy, and Mrs. Melissa Couture Rimbold.

Minutes:

Ms. Masson made a motion to accept the minutes from the meeting of November 14, 2022, as written. Mr. Reidy seconded the motion. Vote taken by roll call: Masson, aye; Reidy, aye; Taugher, aye. Motion passes 3-0.

Old Business:

none

New Business:

Mrs. Couture Rimbold provided the board with the monthly abatement reports for November. She stated there are three (3) reports however Mr. Reidy would need to abstain from two (2) so she will present them for separate motions and votes as follows:

- 2021 motor vehicle excise, 2 transactions totaling \$70.28

Ms. Masson made a motion to approve the monthly abatement reports for November as presented. Motion seconded by Mr. Reidy. Vote taken by roll call: Masson, aye; Reidy, aye; Taugher, aye; Motion passes 3-0.

Mrs. Couture Rimbold then presented the following:

- 2022 motor vehicle excise, 28 transactions totaling \$2,440.88
- 2023 boat excise, 6 transactions totaling \$256.00

Ms. Masson made a motion to approve the monthly abatement reports for November as presented. Motion seconded by Mr. Taugher. Vote taken by roll call: Masson, aye; Reidy, abstain; Taugher, aye; Motion passes 2-0 with one (1) abstention.

Mrs. Couture Rimbold stated that all forms have been prepared and entered into the Gateway system for the fiscal 2023 town and fire district tax rates. She reviewed all forms with the board members. She indicated the board members would need to log on and sign all necessary forms so she can submit them for review and approval by Division of Local Services (DLS), Bureau of Accounts (BOA). Members indicated they would sign.

Mrs. Couture Rimbold then provided the board with the Fiscal 2023 Tax Classification Hearing packet. The board indicated no changes. Mr. Taugher asked Mrs. Couture Rimbold to speak with the Director of Planning & Conservation as to how the new ADU bylaw proposals could impact the residential exemption. She indicated she would. Ms. Masson made a motion to approve the packet as presented. Motion seconded by Mr. Reidy. Vote taken by roll call: Masson, aye; Reidy, aye; Taugher, aye; Motion passes 3-0. Mrs. Couture Rimbold stated she would submit this to the Town Administrator for inclusion in the Selectboard meeting packet as well as forward it to the District Clerks.

Mrs. Couture Rimbald then presented the board with the listing of exemption applicants that have filed to date for fiscal 2023. She reviewed the listing and the clauses with the board. She stated once approved, the exemptions will be applied to the 3rd and 4th quarter tax bills. Ms. Masson made a motion to approve the fiscal 2023 applications received to date: 218 applications totaling \$135,053.90. Motion seconded by Mr. Reidy. Vote taken by roll call: Masson, aye; Reidy, aye; Taugher, aye; Motion passes 3-0.

Mrs. Couture Rimbald informed the board that she is in receipt of a request from the Town Administrator for the fiscal 2024 budget narrative. She indicated she would prepare this for the board's next meeting.

Mrs. Couture Rimbald informed the board that she attended the MPIC (Master Plan Implementation Committee) annual forum on November 4. She indicated that it was a productive day. She also informed the board that the next request for task updates has been received and is due by December 1. She is unsure if she will meet the deadline based on other priorities.

Associate Assessor report:

Updates

- Received request for task update from MPIC which was due yesterday. She has emailed the committee chair regarding when it will be completed.

Trainings, Webinars and Meetings

- 12/1 – attended the HHCAA annual meeting

Projects:

- Will be working on postponed projects over the next few weeks to a month.

Meeting Schedule:

Mrs. Couture Rimbald will be in contact with members regarding the next meeting and stated one will be needed prior to the end of the month.

Other Business:

Mr. Taugher stated that Mrs. Couture Rimbald needed to reach out to IT regarding the purchase of Adobe software instead of having to wait for others to attend to the needs of the department. She indicated she would.

Adjournment:

Ms. Masson made a motion to adjourn. Mr. Reidy seconded the motion. Vote taken by roll call: Masson, aye; Reidy, aye; Taugher, aye. Motion passes 3-0.

Meeting adjourned at 10:37 a.m.

Respectfully submitted,



Melissa L. Couture Rimbald
Associate Assessor

List of documents reviewed during meeting

Minutes
 November monthly reports
 Tax Rate Recapitulation forms (Town, FD#1, FD#2)
 Fiscal 2023 Tax Classification Hearing Packet
 Fiscal 2023 Personal exemption listing

Minutes Files (vault)
 Associate Assessor files
 FY23 rate files (vault)
 Associate Assessor files
 Assistant to Associate Assessor files