

LESLIE HENNESSEY, Director

Senior Center Building Committee  
March 4, 2020  
Meeting Minutes  
St. Theresa's Church, 9 East Parkview Drive

Present: Leslie Hennessey, Carol Constant, Linda Young, Ted Boulais, Jeff Cyr, Doug Goulet, Chris Wante and Phil Palumbo

Not Present: Diane Mulvaney, Kevin McAllister, Michael Siddall and Richard Ness

The meeting was called to order at 5:05pm by Leslie Hennessey.

**Approval of Prior Minutes**

Approval of the 2/5/2020 meeting minutes was continued to the next Building Committee meeting because the committee did not have a quorum.

**Project Update**

Project Schedule Update

Phil indicated the General Contractor (GC) has started asbestos abatement of the existing building and is approximately two-thirds complete with that scope. Phil indicated the temporary construction fencing and erosion control were installed around the perimeter of the site and site demo of trees and playground equipment has occurred.

Project Budget Update

Phil presented the total project budget status report, construction budget status report and contingency budget status report. Phil highlighted the invoices that have been approved since the committee last met were: Colliers (\$14,025), Souliere & Zepka (\$161,408.80 – *This is an estimate because the Feb. req. is still under review*) and edm (\$8,297.66).

Other Items

*Ground Breaking Ceremony*

Phil indicated the current plan is that the ground breaking ceremony is going to occur mid-April, but further progress needs to happen with the asbestos abatement to ensure the contractors will be truly breaking ground at that time before a firm date is finalized.

*Brick Salvaging*

Phil indicated the demo contractor will palletize one pallet of the existing bricks for the Town to take, so the Friends group can distribute accordingly. There was discussion regarding salvaging existing brick for reuse at the seat wall at the front porch, but ultimately it was decided to not do that and continue with the current scope which is to install new brick.

**New Business**

No new business was discussed.

**Adjournment**

At 5:35pm Linda Young made a motion to adjourn the meeting, was seconded by Jeff Cyr and unanimously approved.

**Items Distributed During this Meeting**

1. 02/05/20 Draft Meeting Minutes
2. Monthly Construction & Financial Update dated March 4, 2020

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3. Financial Status Report dated March 4, 2020

**Next Meetings**

April 1, 2020 (**This date may get pushed to April 8, 2020 – TBD amongst the committee**)

May 6, 2020