

**SOUTH HADLEY PLANNING BOARD VIRTUAL SPECIAL MEETING:**  
Review and Discussion of the Draft Master Plan Update as submitted by the Master Plan Update  
Advisory Committee  
**MEETING MINUTES OF MAY 18, 2021**  
**As Approved**

**Present:** Brad Hutchison, Chair; Diane Mulvaney, Vice-Chair; Joanna Brown, Clerk; Nate Therien, Member; Michael Davis, Member; Michael Adelman, Associate Member; Michael Sullivan, Town Administrator; Richard Harris, Director of Planning and Conservation; and Colleen Canning, Senior Clerk Planning and Conservation Department

Chair Hutchison called the special meeting to order at 6:00 PM and reviewed the virtual meeting

**Agenda Item #1 --- Review and Discussion of the Draft Master Plan Update as submitted by the Master Plan Update Advisory Committee**

The Board resumed their review with *Goal 3: A Resilient Community* Action G3-1 on page 82.

Goal 3 Action 3-1: No edits were proposed.

Goal 3 Action 3-2: The action should be rewritten to something to this effect '*Develop a campaign for sponsorship of benches to increase public seating*'.

Goal 3 Action 3-3: The action should be relocated under Goal 2 as it related to communication.

Goal 3 Action 3-4: No edits were proposed

Goal 3 Action 3-5: No edits were proposed.

Goal 3 Action 3-6: The action should be rewritten to something to this effect '*Incorporate floodplain management in designing and planning redevelopment.*'

Goal 3 Action 3-7: The term '*wetland*' could be replaced with '*project*'.

Goal 3 Action 3-8: Department staff should not be the responsible entity. The Selectboard should be the primary responsible entity with additional supporting responsibility given to the Planning Board

Goal 3 Action 3-9: The action should be rewritten to something to this effect '*Support an investigation to re-delineate the District 2 Water Supply recharge area*'. The Selectboard should be added as a responsible entity.

Goal 3 Action 3-10: The action should be rewritten to something to this effect: '*Consider alternative community heating and cooling sites. Provide map of existing sites and work to identify and map new potential sites.*'

Goal 3 Action 3-11: No edits were proposed.

Goal 3 Action 3-12: The term '*develop*' should be replaced with '*update and maintain*'

Goal 3 Action 3-13: The Board considered changing the term '*program*' with '*opportunities*'.

Goal 3 Action 3-14: The term '*mandate*' should be replaced with '*routine permitting and operations*' and all Boards and Committees should be identified as responsible entities.

Goal 3 Action 3-15: No edits were proposed.

Goal 3 Action 3-16: No edits were proposed.

Goal 3 Action 3-17: No edits were proposed.

Goal 3 Action 3-18: No edits were proposed.

Goal 3 Action 3-19: The term '*at public facilities*' should be added at the end of the sentence.

Goal 3 Action 3-20: The word '*needs*' should be replaced with '*background*'

Goal 3 Action 3-21: No edits were proposed.

Goal 3 Action 3-22: No edits were proposed.

Goal 3 Action 3-23: No edits were proposed.

Goal 3 Action 3-24: The term '*of what they can and cannot do*' should be removed.

Goal 3 Action 3-25: The term '*ratepayer*' should be replaced and the action could be broadened to reflect all boards and committees.

Goal 3 Action 3-26: No edits were proposed.

Goal 3 Action 3-27: Town Administration should be added as a responsible entity. The action should be refined to show that the Town was responsible for providing internet infrastructure to every neighborhood.

Goal 3 Action 3-28: No edits were proposed.

Goal 3 Action 3-29: No edits were proposed.

Goal 3 Action 3-30: This action was likely already addressed through building code. However, no edits were proposed at this time.

Goal 3 Action 3-31: The term '*Town*' should be replaced with '*municipal*'.

Goal 3 Action 3-32: No edits were proposed.

Goal 3 Action 3-33: No edits were proposed.

Goal 3 Action 3-34: The action should be moved to after action 3-4 as the two actions were related.

Goal 3 Action 3-35: No edits were proposed.

Goal 3 Action 3-36 and Goal 3 Action 3-37: The two actions should be combined.

**Things to carry forward/circle back to**

- Add action item under Goal 3 to develop and maintain a list of tree species that could be used to satisfy permitting requirements.
- Action 3-3 should be relocated to Goal 2.
- The order of the actions needs to be reconsidered so related items are grouped together.
- Consider removing Action 3-30 as it may already be addressed through building code.

**Agenda Item #2 --- Other New Business**

The Board reviewed their meeting schedule to determine what dates would be appropriate to continue, and ultimately complete, review of the draft Master Plan update. Two additional meetings would likely be necessary to review Goal 4: *Excellent Communication* and comments on the draft from Town-wide Boards and Committees.

**Agenda Item #3 ---Adjourn**

**Motion:** Vice-Chair Mulavaney moved to adjourn the meeting. Member Davis seconded the motion. Five (5) out of five (5) members voted in favor of the motion through roll call.

The meeting adjourned at 8:13 PM

Respectfully Submitted,  
**As Approved**  
Colleen Canning, Senior Clerk, Planning and Conservation Department

**Appendix**

<b>Document</b>	<b>Document Location</b>
No Q&A comments submitted	-----
Master Plan Draft	Planning Files