



**Master Plan Implementation Committee Minutes  
June 3, 2021**

**Members Present**

Judy Gooch Dobosh, Chair	Nate Therien, Vice Chair
Michelle Wolfe, Clerk	Alexis Allen
Michelle Theroux	

The meeting was opened by Judy at 8:01 a.m. and she obtained permission to record the meeting. Larry Dixon and Margaret Jodoin were absent, and no guests were in attendance.

**Minutes:**

Minutes of the May 6, 2021 meeting were discussed and a motion made to approve. A roll call vote of members approved the minutes and Michelle W. can post them online.

**Master Plan Update Process:**

Nate gave an update on where the updated plan stands with the Planning Board (PB). PB is still reviewing the Plan and the next step is to look at comments received from the entities, which will then go to the consultant and Ann Capra. They will determine rewrite is needed and then will go back to Ann. Likely the Plan won't be approved until end of calendar year. Evaluation metrics have not been discussed but likely in the fall including suggestions that MPIC may rethink of metrics in focused way. Seems to be nervousness from some PB members around feasibility of metrics. Judy offered to attend meeting with PB to discuss evaluation and metrics. Some of the metrics were provided by the entities in the updated Plan and those entities would likely track; but others may need TA and PB to monitor and measure and this may be the feasibility issue. Some data may not tracked currently such as businesses and housing, but in the plan there should be some connections Need to find out what sorts of data exist currently and then determine what has to be tracked. There are some state and regional measures that South Hadley could measure against, which could be important part of evaluation process. Mike felt evaluation component was built into performance reviews and we will have new TA and will need to keep the MP

Michelle T gave update on TA candidate interviews and mentioned that she speaks to the Master Plan including directing to the link.

Bylaws were brought up to the SB meeting and they will be open to further discussion. Judy will set up meeting with Richard and Ann to discuss bylaws, may need to meet with them separately due to schedules. After meeting with Richard and Ann, the bylaw subcommittee meeting will likely meet with PB and Judy can send formal request for a meeting but it may not happen until the fall. Richard's last day is July 10.

Other Business:

Judy to work with Carlene on number of openings as of first of July as we count 3 openings  
Judy will reach out if she needs copies of appointment letters.

Annual Report

Judy discussed with Michelle T about Chamber and small business and Michelle T to send Judy some verbiage for the Annual Report. Judy will have draft by tomorrow and will need to be posted by next Wednesday. When draft is ready she will send out for distribution and any comments should be sent to Judy fairly quickly and then will go to Nate for final review and then Michelle W for posting.

### **Annual Report to Town Meeting:**

### **Other Business/Notes:**

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Next Meeting: June 3, 8:00 a.m.

Adjournment: 8:28 a.m.

Signed:

Michelle Wolfe, Clerk