

CAPITAL PLANNING COMMITTEE MEETING
Monday, March 20, 2023
MEETING MINUTES
IN PERSON MEETING

Present: Ira Brezinsky,,Ted Boulais,, Jon Camp, Charles Miles and Christine Phillips
Also Present: Lisa Wong, Town Administrator

Call to Order

Ira Brezinsky called the meeting to order at 5:08 pm at the High School Library.

Approval of Minutes 3/13/2023. Motion by Boulais, Second by Phillips
All Approved

Presentation of Capital Requests:

Police Department:

The Police Department wants to replace two cruisers (this is the standard practice). The department want to replace the old water heater with a wall mounted unit before the old starts to leak.

Planning/Conservation:

Leaping Well Nature Trail: This project has been forward to this year. It is \$55K project, but this price can be reduced depending how much the DPW can do. Berkshire Design Group, Inc has developed the plans for the project.

WTTP:

Forklift: Delete this item as they found a used one.

Retained Earnings/Sewer Rate: The TA pasted a spreadsheet showing budget projection. The Retained Earnings are not enough to pay all Capital requests for 2024 request and future years. A long discussion followed about the sewer rates and possible methods to increase rates to increase retained earnings. More study needs to be made to determine rates.

Comprehensive Wastewater Management Plan (CWMP): Mass DEP requirement to be done every 20 years and covers what needs to done the next 20 years. The Town's plan is 23 years old.

Last year's CWMP only looked at the Main Street pumping station. The plan has been completed and will be going thru a peer review. The manager wants to take a bathroom upgrade out and wait before putting on the Capital Program listing. The station has electrical problems:

All the pumps cannot be operated off the electrical panel.

Wet well cannot be entered as it unsafe.

Generator can power more pumps than the power from the electrical panel

An Electrician has had a safety issue with the panel

This recommends about \$9M work at this station.

The CWMP request this year is for \$250K. This plan will cover everything minus the Main Street Station. This maybe funded by ARPA funds.

Sewer Jetter/Vac Truck: Move to 2025 or later – check status next year
 Sweeper: This front (engine area) burned up. Checking with insurance if they will replace it. This was not on the list. It was rebuilt 2020.
 Pickup #20 2009: Move to 2025.

DPW:

Truck #39: Dump/Snow Sander 2008 Move to 2026 \$350K
 Truck #8: Dump/Snow Sander 2013 Move to 2026 \$260K
 Truck #31: Pickup w/Snowplow 2016 Move to 2026 \$30K
 Garage Doors, 2 doors at \$14K ea are needed \$28K
 HVAC: Roof unit needs replacing \$24K
 Mower: 84” Mower for Ventrac (Attachment) \$8K
 Mowers: Replace 2 Exmark mowers (2019) Retain mowers and replace one at time in future years \$35K
 Infield Groomer 2008 Push into future years \$20K
 Tree Assessment/Asset Management Program \$50,700.00
 Trying to be proactive
 Turn Cleaner: Used on High School field, renting cleaning \$23K **New request**
 Pearl Street Culvert – Engineering - trying to get grant project worth about \$1.1M
 Culvert Replacement: Mountain Ave Continue Design as part of MVP and pursue funding for dam removal Camera work needed

Landfill:

Truck #13 Rolloff 2013	Low use truck, delay into future	\$260K
Container, Landfill-Parks	Not a Capital item	\$7K
Flatbed-Landfill	Not a Capital item	\$5K

NOTE: DPW, (Parks), Landfill, WTPP are pushing items into future years which could cause higher maintenance costs in the future and the items maybe less reliable when needed.

School District:

Drainage Project: (2023 Capital funding) Berkshire Design Group is working on plans and then the RFP will be completed and the work will be published.

Roof Issues: (2023 Capital Funding) This in process of being studied to see what is needed.

School Priority

2 (mid)	Middle School – classroom floor tile replacement vapor barrier	\$50K
2	High School – convert computer lab to a classroom	\$25K
3 (low)	Middle School-recondition/replace lockers They are in rough shape	\$60K
1 (high)	Middle School – update security cameras not all areas covered	\$50K
1	Mosier School -update security cameras & replace exterior door, rekey 8 doors need this work, on CPC member believes the rest is too low	\$50K
1	High School-rekey exterior and interior doors	\$50K
2	Middle School – Upgrade HVAC Automation system request changed from \$100K to \$70K	

1 10 passenger van (replaces mini van) This is a bigger van than what was requested in 2023. Increase in the number of students needing rides. The van will cost \$55K, but the school has \$25K in an ESSER grant.

NOTE: Grants have been request for \$150K for security upgrades.

Work on the tile replace at the High School will wait until drainage work is done (2025)

Kitchen equipment funding will be requested in 2025 as the revolving account will not be able to cover all requests

Mosier School electrical panel issues and charging stations needed to be added to support the students' devices

ADJOURN

Phillips moved to adjourn at 8:02 PM. Camp seconded. All in favor.

Respectfully submitted

Dan Luis

Clerk