Approved June 22, 2020

ASSESSORS

TOWN OF
SOUTH HADLEY
MASSACHUSETTS

KEVIN E. TAUGHER, Chair
THOMAS R. REIDY, Clerk
LYNN MASSON, Member

MELISSA L. COUTURE RIMBOLD, Associate Assessor

March 9, 2020

Minutes of meeting of March 9, 2020. Meeting was called to order at 9:02 a.m. Present at meeting were Mr. Kevin Taugher, Ms. Lynn Masson, Mr. Thomas Reidy and Mrs. Melissa Couture Rimbold.

Ms. Masson made a motion to accept the minutes from the meeting of February 10, 2020 as written. Mr. Reidy seconded the motion. Motion passes 3-0.

Old Business:
Mrs. Couture Rimbold stated that the exemption analysis is pending.

Mrs. Couture Rimbold indicated she has not yet drafted the written request explaining the unknown owner discovery and action plan to Bureau of Municipal Finance Law.

Mrs. Couture Rimbold reminded the board that every ten (10) years, the Federal Government undertakes a national census. The results are then utilized for a variety of purposes by the various levels of government. Folks not responding to the census form could result in the community losing out on representation, funding, new investments, etc. Therefore, South Hadley administration is actively encouraging everyone to participate in the "Stand up and be counted" Census 2020 campaign. More information is available on the following website: https://census.gov/. This item will be on agendas for every meeting in the next few months as a reminder and reinforcement to participate in this important program.

Mrs. Couture Rimbold stated that she has consolidated the Town Planner and Conservation Administrator's spreadsheets with her own for the Land of Low Value/Unknown project. She stated she has provided this to all parties involved and has sent the spreadsheet with instruction to research owner unknown properties to Attorney Brown.

New Business:
Mrs. Couture Rimbold then presented the board with a request for filing extension of Form 3ABC from Simmons University. She also provided email correspondence detailing the request is for a 3 month extension to June 30. Ms. Masson made a motion to allow the extension for Simmons University as requested to June 30. Motion seconded by Mr. Reidy. Motion passes 3-0.

Mrs. Couture Rimbold then presented the board with a request for filing extension of Form of List from Vero Health. She also provided correspondence detailing the request is for a 30-day extension to April 1. Ms. Masson made a motion to allow the extension for Vero Health as requested to April 1. Motion seconded by Mr. Reidy. Motion passes 3-0.

Mrs. Couture Rimbold then presented the board with a request for filing extension of Form of List from Fish Frenzy. She stated the request is for a 30-day extension to April 1. Mr. Reidy made a motion to allow the extension for Fish Frenzy as requested to April 1. Motion seconded by Ms. Masson. Motion passes 3-0.

Mrs. Couture Rimbold provided the board with the monthly abatement reports for February. She stated there are five (5) reports as follows:

- 2017 motor vehicle excise, 2 transactions totaling the amount of $54.45

- 2018 motor vehicle excise, 4 transactions totaling the amount of $ 119.54
- 2019 motor vehicle excise, 3 transactions totaling the amount of $ 278.17
- 2020 Personal property, 2 transactions totaling the amount of $460.62
- 2020 real estate (exemptions), 5 transactions totaling the amount of $1,975.00

Ms. Masson made a motion to approve the monthly abatement reports for February as presented. Motion seconded by Mr. Reidy. Motion passes 3-0.

Mrs. Couture Rimbold then presented the board with a listing of one (1) revised exemption applicant that has filed for fiscal 2020. She reviewed the filing. Ms. Masson made a motion to approve one (1) exemption totaling $1,000.00 including the rescission of the prior exemption in the amount of $400.00 for fiscal 2020 as presented. Motion seconded by Mr. Reidy. Motion passes 3-0.

Executive Session:
ES2020ABT3
Mr. Taugher made a motion to go into executive session to comply with the provisions of Chapter 59 Section 60 to discuss and review six (6) applications for abatement (Exception #7). Mr. Taugher stated that the open session of the board would reconvene after the executive session.

Members voted as follows:
Chair, Kevin Taugher, Aye
Clerk, Thomas Reidy, Aye
Member, Lynn Masson, Aye

Members recessed to executive session at 9:24 a.m.

Members returned to open session at 10:39 a.m.

Ms. Masson made a motion to reconvene open session. Motion seconded by Mr. Reidy. Motion passes 3-0.

During executive session (ES2020ABT3), the board reviewed the applications presented, motions were made and seconded and the decisions are as follows:

Approved:	Denied:
Wolf	Brousseau
Dubreuil	Dusseault
Schwartz/Clement	George

Associate Assessor report:
Mrs. Couture Rimbold provided the board with information on the following items:

- MAAO Excel trainings
- MAAO Winter Meeting
- DOR Local Assessment Workshop
- Utility Valuation Workshops
- Vision user conference
- MAAO Legislative update

Meeting Schedule:
Mrs. Couture Rimbold stated the next regular meeting of the board should be March 23rd at 9:00 a.m.

Other Business:
Mr. Taugher requested that Mrs. Couture Rimbold look into remote participation for the board in light of COVID-19. He also requested she review critical items and their status.

Adjournment:
Ms. Masson made a motion to adjourn. Motion seconded by Mr. Reidy. Motion passes 3-0.

Meeting adjourned at 11:23 a.m.

Respectfully submitted,
Melissa L. Couture Rimbold
Melissa L. Couture Rimbold
Associate Assessor

List of documents reviewed during meeting

Minutes	Associate Assessor files
Filing extension request and email (Simmons University)	3ABC files FY2021
Filing extension request and email (Vero Helath)	Form of List files FY2021
Filing extension request (Fish Frenzy)	Form of List files FY2021
February monthly reports	Report files (vault)
Exemption Listing	Associate Assessor files
Excel Training notices	Associate Assessor files
DOR Local Assessment Workshop notice	Associate Assessor files
Utility Valuation Workshop Notice	Associate Assessor files
Vision user group schedule	Associate Assessor files
MAAO Legislative update	Associate Assessor files