



**3/3/2022 MPIC Committee Minutes  
Virtual Online Meeting, 8AM**

<b>Present:</b> Judy Gooch Dobosh, Chair Nate Therien, Vice Chair Renee Sweeney, Clerk Larry Dixon Margaret Jodoin Kevin McCaffrey Susan Perry Michelle Theroux Michelle Wolfe	<b>Absent:</b>
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**Welcome**

Welcome our newest member Kevin McCaffrey.

**Approval of the Minutes of the Feb 10, 2022 meeting**

Correction that the fire department is doing inspections already. Renee will edit..

Motion: Susan

Second: Nate

Approved: Larry and Kevin abstain, all others approve. Michelle W. to post.

**Master Plan Update: the task matrices**

Renee emailed with Lisa Wong about what she hoped the report-back template would look like, and Lisa responded that a Google Sheet would likely be best. Michelle W. shared the example task report-back Google Sheet she developed. Renee had shared this with Lisa Wong and Anne Capra for feedback, and Anne noted that the goals tab consists largely of metrics that are not and cannot currently be tracked without additional cost and staff.

Some members feel the metrics are good to keep in mind even if we can't track them. Renee feels folks will be overwhelmed or overburdened by being presented with metrics they cannot answer to. Nate wonders if there could be an iterative process to develop metrics people felt they could track. Larry likes the template and the way it distills the large document into action

items, and wonders if we could pilot these with departments and let them iterate the template. Larry and Nate both think we should remind and focus on the overall plan, and use these metrics as examples rather than specifics.

Judy hopes we can distribute these in the next month or two, and we'll get feedback about them. Larry wonders if we can use a townwide in-service to launch this so that everyone gets the same message, but Nate thinks that is only for Town Departments, and Judy notes it's probably not until June and we need to share task lists sooner than that. Michelle T. suggests that we have bullet pointed instructions that we all use to guide our entities, Judy and Nate will work on that.

Renee hopes the feedback will result in changes to the matrices. Larry thinks we should help entities prioritize a few of the action items to avoid overwhelm. Judy agrees it is a working document, but that it is the Planning Board who has the power to make changes to the document. Nate thinks the Planning Board is ready to do that work, and hopes first steps can be announced when the Planning Board accepts the plan, on 3/28.

Kevin wonders if these will be part of the annual report each entity does.

Next steps: Nate and Judy will work on the message to share with the sheets, Michelle W. will keep making the sheets, everyone will get on the agendas of their entities to talk about data collection, and then we'll share the sheets with the entities before our meetings.

#### **Meetings with Boards and Committees**

No updates from last month

#### **Bylaws discussion update**

We have feedback from our joint meeting with Planning Board and Selectboard about our role, and Michelle T. found sample bylaws Larry will base his new draft on, and then 3/16 the working group will meet to determine the process for moving forward.

#### **MPIC video**

Meeting scheduled for 3/10, all are welcome.

#### **Other business as yet undetermined when this agenda was prepared**

**Next meeting:** 04/07/2022, 8AM

**Adjournment:** Michelle T. motions, Michelle W. seconds, all approved 8:49 AM

Signed: Renee Sweeney, Clerk