

**HYBRID TOWN MEETING REVIEW COMMITTEE  
THURSDAY, FEBRUARY 15TH, 2024  
LARGE CONFERENCE ROOM, SENIOR CENTER – 6:30 P.M.  
MEETING MINUTES**

*Present and in person were John Hine, Michael Davis, David Solender, Meghan Bristol, Jim Everett and Nicole Casolari. Present virtually was Carlene Hamlin and Rudy Ternbach. Absent were Ira Brezinsky and Larry Dixon.*

**1. CALL TO ORDER**

Chair John Hine called the meeting to order at 6:35 p.m.

**2. DISCUSSION ON JOINT PUBLIC FORUM WITH KNOW YOUR TOWN**

The Committee reviewed the plan for the Joint Public Forum on February 29, 2024. Hine confirmed which members would be willing to speak and sit at the front.

Martha Terry joined the meeting to share that the Committee does not need to limit the time spent on presenting information and confirmed that the plan outlined would work well with Know Your Town.

**3. DISCUSSION ON ELECTION DAY SURVEY**

Hine shared that the Town Clerk would not allow the TMRC to be in the building to conduct the survey on the day of the Election and that there would be changes to the flow of foot traffic through the hallway. He shared that the Committee's only option would be to conduct the survey outside of the building. Bristol, Casolari, and Hamlin voiced their concerns about this information. It was asked that Hine reach back out to the Town Clerk for clarification on these changes.

Hamlin suggested that over the next couple of weeks, prior to the Election, that members collect survey responses throughout Town.

Casolari reviewed the survey questions and layout that would be used.

**4. DISCUSSION ON COMMITTEE REPORT**

The Committee discussed a plan for members to bring forward recommendations that they would like to see in the Report as well as how the Report itself would be written. It was determined that members would share their initial thoughts for recommendations with Hine by Monday, March 4, so that he can compile them and share the list with all members prior to the next meeting on Thursday, March 7.

**5. OLD BUSINESS**

Casolari asked about the data that Solender acquired from the Town Clerk. He shared that he is still sorting through that information before sharing with the Committee.

Bristol shared that she requested data from the Town about how often the system that is available to residents to contact TMMs has been used in recent years.

**6. ADJOURN**

Everett moved to adjourn the meeting. Davis seconded the motion. Roll Call Vote:

Bristol: Aye

Everett: Aye

Solender: Aye

Ternbach: Aye

Hamlin: Aye

Davis: Aye

Casolari: Aye

Hine: Aye

All in favor. Unanimous. The meeting adjourned at 7:45 p.m.

A full recording of the February 15, 2024 Town Meeting Review Committee can be viewed at:  
<https://vimeo.com/913759326>

**Respectfully submitted,  
Nicole Casolari, Clerk  
Town Meeting Review Committee**