

CAPITAL PLANNING COMMITTEE MEETING
Monday, February 6, 2023
MEETING MINUTES
HYBRID MEETING

Present: Ira Brezinsky, Jeff Cyr, Ted Boulais, Dan Luis, Kevin McAllister, Jon Camp, and Charles Miles and Christine Phillips by Zoom Also Present: Lisa Wong, Town Administrator

Call to Order

Ira Brezinsky called the meeting to order at 5:03 pm at the Senior Center.

Approval of Minutes 5/3/2022 and 12/21/2022.

Cyr – Aye

Boulais – Aye

Louis – Aye

Camp – Aye

Brezinsky – Aye

Phillips – Aye

Miles – Aye

Tour of Senior Center canceled

Scheduling and Site Visits:

Monday, February 27, 2023 5 PM Library less TA

Tour: Library

Presentation: Library

Planning/Conservation

Maintenance & Facilities Update & Discussion

Monday, 6, 2023, 5 PM In Person (no hybrid) Police Station less TA

Tour: Police Station

Presentation: Police

DPW/Wastewater (Scheduling Wastewater tour taking place)

Monday, March 13, 2023, 5 PM in Person (no hybrid) less TA

Buttery Brook Park and Ledges

Tour: Buttery Brook Park

Ledges

Presentation: Recreation

Ledges

Q & A: Ledges

Monday, March 20, 2023, 5 PM in Person, High School Library

Tour: High School

Presentation: Schools

Monday, March 27, 2023, Senior Center? 5 PM Added?

Work on wrap up

Hybrid?

Monday, April 3, 2023, Senior Center, 5 PM Added?
Work on wrap up
Hybrid?

FY2024 Draft Capital Plan

Schools: TA will meet with School Person to review their needs as the items are left over items from prior requests.

Town Hall re-pointing: Waiting recommendation from Dietz, maybe move money around, maybe not.

Town Hall Court Yard: Green Space?

Culvert Replacement: More than one on plan. Millions of dollars each. Maybe grants to help cover the cost of design.

Ledges: The Bond payment is still paid from free cash. A large discussion about excess income from the operations (it's not truly excess income sense we still owe the Bond Payment). Also, the selectboard needs to approve any funds spent on the Ledges.

Mosier School: Study needs to be added to the Spreadsheet. It is estimated that the Statement of Interest will cost about \$1.6 million. \$600K in account for this purpose, another 200K in FY24 budget, another 200K in FY25 budget which will then have \$1.1 million.

ARPA Funded Projects: They are on the spreadsheet.

Projected Budget: Spreadsheet has over \$2,635,700.00 listed projects. TA would like to try to keep it at less than \$1.5M. The goal is \$1.3 like last year (what would it fund?). What would \$1.4M Fund? What would \$1.5 fund?

Maintenance & Facilities Plan: This was moved from February 27, 2023 meeting

TA discussed the hiring a facilities individual who will cover the School District and Town facilities under the TA's supervision. Mr. Price will work for this individual.

TA discussed a spreadsheet with all building, etc she believed could be the Master Plan and asked if people would help with it. The Master Plan would be a data base used to help develop future budgets. She would like to get started and finished up with the future hire. Jeff believed a new hire will be onboard shortly and should develop the Master Plan. This Master Plan would not be completed before this years Town Meeting, therefore a three (3) plan would be developed for our use.

Director of Building Operations: This office would be made up of an Administrative Secretary, Director of Building Operations (new hires) and the present Facilities and Safety Coordinator. The TA pasted out a sheet with facilities expenses from FY21 to FY24 requested funds. Interesting after reviewing it.

ADJOURN

Cyr moved to adjourn at 6:23 PM . McAllister seconded. All in favor.

The meeting adjourned at 6:03 p.m.

Respectfully submitted
Dan Luis
Clerk