

**SELECTBOARD MEETING
TUESDAY, FEB. 4, 2020
MEETING MINUTES
SELECTBOARD MEETING ROOM – 7 P.M.**

Present were Chair Andrea Miles, Vice Chair Jeff Cyr, Clerk Christopher Geraghty, member Sarah Etelman, member Bruce Forcier, and Town Administrator Michael J. Sullivan.

CALL TO ORDER

Miles called the meeting to order at 7 p.m.

ARTIST RECEPTION

The board introduced Board & Brush as the current Selectboard Meeting Room artist in residence.

APPROVAL OF MINUTES

Forcier motioned to approve the draft minutes of Jan. 21, 2020 and the draft executive session minutes of Dec. 12, 2019. Cyr seconded. All in favor.

ANNOUNCEMENTS / OPEN FORUM

Forcier noted the Selectboard-sponsored community forum on trash and recycling set for Feb. 8. Cyr reminded and encouraged residents to participate in the 2020 census that occurs every 10 years which differs from the annual census generated by the town. Etelman reminded residents the last day to register to vote in the March 3 Presidential Primary and annual town election is Feb. 12.

PUBLIC HEARING: 7:05 P.M. – FY20 CDBG GRANT APPLICATION

Pioneer Valley Planning Commission Principal Planner Chris Dunphy explained the CDBG grant application process to the Selectboard, reminding residents the grant is for rehabilitation and not expansion for folks who need it. Residents who qualify can receive up to \$40k in assistance. Interest forms are available in the administration office; applications are available directly from the PVPC.

Etelman moved to authorize PVPC to submit the proposed FY20 Community Development Fund grant application to the Massachusetts Department of Housing and Community Development in an amount not to exceed \$800,000 as detailed in the public hearing and to include an infrastructure improvement design project for the Center, Warner, and Graves street neighborhood as well as a housing rehabilitation assistance program. Cyr seconded. All in favor.

Etelman moved to authorize the chair of the Selectboard to sign all required forms, documents and authorizations pertaining to the proposed FY20 South Hadley Community Development Fund grant application. Geraghty seconded. All in favor.

TRI-ANNUAL INTERVIEWS

The Selectboard interviewed Jacqueline Dupre for the Zoning Board of Appeals, Valerie Young for the Sustainability & Energy Commission, Jamie Mazur for the Commission on Disabilities,

Larry Dubois for the Commission on Disabilities and Stephen Frantz for the Zoning Board of Appeals. The Selectboard will interview additional applicants on Feb. 18 and appoint candidates March 10.

RESIGNATION

Forcier motioned to accept the resignation of Melissa O'Brien from the Bike/Walk Committee effective June 30, 2020. Cyr seconded. All in favor.

SHELD BILL H2863

South Hadley Electric Light Department General Manager Sean Fitzgerald offered a presentation on Bill H2863 regarding municipal light plants and asked for the Selectboard's support. Forcier motioned to allow the Selectboard chair to review, approve and sign the resolution. Etelman seconded. All in favor.

SEASONAL POPULATION

Forcier motioned to certify that South Hadley has an increased seasonal population as of July 1, 2020 of 17,524. Cyr seconded. All in favor.

MARCH SELECTBOARD SCHEDULE

With the combined annual town election and presidential primary on March 3, which would have been a regular Selectboard meeting date, members agreed to change their March meeting schedule from the first and third Tuesday of the month to the second and fourth. The board will meet March 10 and 24.

BOA MEMBERS AS SPECIAL MUNICIPAL EMPLOYEES

Cyr motioned to designate the Board of Assessors as Special Municipal Employees in accordance with MGL c. 268A. Etelman seconded. All in favor.

MARCH 3 ELECTION

Etelman motioned to approve the warrant for the presidential primary. Cyr seconded. All in favor.

Etelman motioned to approve the warrant for the annual town election. Forcier seconded. All in favor.

Cyr motioned to accept as presented the hours for early voting. Etelman seconded. All in favor.

Etelman motioned to approve the early voting location as the town clerk's office in South Hadley Town Hall, 116 Main St. Cyr seconded. All in favor.

Early voting for both elections will take place in the town clerk's office in town hall Feb. 24, 25, 26 and 28 from 8 a.m. to 5 p.m. and Feb. 27 from 7 a.m. to 6 p.m.

EARLY VOTING PARKING

Forcier moved to vote no parking on Pleasant Street starting Feb. 24 through Feb. 28 from the entrance to the municipal lot to the corner of Main and Pleasant streets. Cyr seconded. All in favor. This is to support early voting in the town clerk's office.

TA REPORT

Selectboard members highlighted the Town Administrator search, upcoming community forum on trash and recycling, and Sullivan's update on the FY21 budget. For the full report, see the [Feb. 4, 2020 Selectboard Meeting Packet](#).

ADJOURN

Forcier motioned to adjourn. Cyr seconded. All in favor. The meeting adjourned at 8:40 p.m.

Respectfully submitted
Kristin Maher
Executive Assistant to Administration