

ASSESSORS

KEVIN E. TAUGHER, Chair
 THOMAS R. REIDY, Clerk
 LYNN MASSON, Member

MELISSA L. COUTURE RIMBOLD, Associate Assessor

January 27, 2020

Minutes of meeting of January 27, 2020. Meeting was called to order at 9:03 a.m. Present at meeting were Mr. Kevin Taugher, Ms. Lynn Masson, Mr. Thomas Reidy and Mrs. Melissa Couture Rimbold.

Ms. Masson made a motion to accept the minutes from the meeting of December 23, 2019 as written. Mr. Reidy seconded the motion. Motion passes 3-0.

Mrs. Couture Rimbold informed the board that there are the following bills for payment:

- Bishop & Associates, \$42,000.00, cyclical inspections
- CAI, \$ 531.25, map maintenance (quarterly)

Ms. Masson made a motion to approve the bills payable as presented totaling \$42,531.25. Motion seconded by Mr. Reidy. Motion passes 3-0.

Mrs. Couture Rimbold presented the board with motor vehicle excise warrants for signature. All members signed. She went on to state that they should be receiving the file for the 2020 excise any day.

Old Business:

Mrs. Couture Rimbold stated that the exemption analysis is still a work in progress.

Mrs. Couture Rimbold reminded the board about their discussion surrounding a small parcel of land on East Street previously listed as unknown (owner). She stated that pursuant to the board's request she provided a tax statement from the Collector showing the outstanding tax information. She then stated she looked at each year's commitment book to determine how each year was assessed. She stated that this parcel was previously assessed under an incorrect owner until fiscal 1999 when the ownership error was discovered. It was then changed to tax exempt (9030) and listed as unknown from fiscal 2000 to 2003. In Fiscal 2004, this parcel was returned to the tax rolls (1320), along with any other unknown parcels that had been changed to exempt, and has remained unpaid since. Heather LeClair's deed was recorded on April 30, 2004, the tail end of FY 2004. The board requested that Mrs. Couture Rimbold verify what the process and/or procedure would be to request owner unknown assessment of this parcel from fiscal 2004 to fiscal 2017 in order to validate the prior assessments. She stated she would and report back.

Mrs. Couture Rimbold informed the board that she added a link to the Assessor's landing page of the website for ease of access to tax rate information.

New Business:

Mrs. Couture Rimbold then presented the board with a listing of four (4) additional exemption applicants that have filed for fiscal 2020. She reviewed the listing and the clauses with the board. Ms. Masson made a motion to approve four (4) exemptions totaling \$1,575.00 for fiscal 2020 as presented. Motion seconded by Mr. Reidy. Motion passes 3-0.

Mrs. Couture Rimbold provided the board with the monthly abatement reports for December. She stated there are four (4) reports as follows:

- 2017 motor vehicle excise, 2 transactions totaling the amount of \$118.16
- 2018 motor vehicle excise, 3 transactions totaling the amount of \$212.71
- 2019 motor vehicle excise, 24 transactions totaling the amount of \$ 1,988.78

- 2019 boat excise, 1 transaction totaling the amount of \$15.00

Ms. Masson made a motion to approve the monthly abatement reports for December as presented. Motion seconded by Mr. Reidy. Motion passes 3-0.

Executive Session:

ES2020ABT1

Mr. Taugher made a motion to go into executive session to comply with the provisions of Chapter 59 Section 60 to discuss and review one (1) application for abatement. (Exception #7) Mr. Taugher stated that the open session of the board would reconvene after the executive session.

Members voted as follows:

Chair, Kevin Taugher, Aye

Clerk, Thomas Reidy, Aye

Member, Lynn Masson, Aye

Members recessed to executive session at 9:33 a.m.

Members returned to open session at 9:37 a.m.

Ms. Masson made a motion to reconvene open session. Motion seconded by Mr. Reidy. Motion passes 3-0.

During executive session (ES2020ABT1) the board reviewed the application presented, a motion was made and seconded and the decision is as follows:

Approved:

PCI Construction (PP)

Associate Assessor report:

Mrs. Couture Rimbold informed the board that both she and Mrs. Cronin will be attending the MAAO Winter Meeting on February 12, 2020 and that the office will be closed. She asked if any board members planned on attending to let her know as soon as possible for processing.

Mrs. Couture Rimbold informed the board she was invited to meet with Master Plan Implementation Committee (MPIC) members. She provided the board with her survey responses. The board requested one edit; Mrs. Couture Rimbold stated she would make the change.

Mrs. Couture Rimbold informed the board that she has been invited to attend an Instructor Training Workshop (ITW) through the MAAO on April 8 and 9th. Board members agreed with her attendance.

Meeting Schedule:

Mrs. Couture Rimbold stated the next regular meeting of the board will be February 10th at 9:00 a.m.

Other Business:

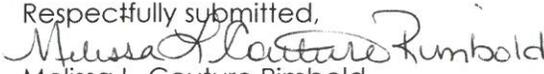
Mrs. Couture Rimbold informed the board that Town Hall is closed on Friday, January 31 for professional development.

Adjournment:

Ms. Masson made a motion to adjourn. Motion seconded by Mr. Reidy. Motion passes 3-0.

Meeting adjourned at 10:00 a.m.

Respectfully submitted,


Melissa L. Couture Rimbold
Associate Assessor

List of documents reviewed during meeting

| | |
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| Minutes | Associate Assessor files |
| Bills payable | Assistant to Associate Assessor files |
| Warrants | Warrant files (vault) |
| Unknown/Leclair - Tax statement | Associate Assessor files |
| Fiscal 2020 additional Exemption Listing | Assistant to Associate Assessor files |
| December monthly reports | Report files (vault) |
| MAAO Winter Meeting Notice | Associate Assessor files |
| MPIC response | Associate Assessor files |