

South Hadley Public Library

2 Canal Street
South Hadley, MA 01075
413-538-5045

Monday -Wednesday: 9:30 am - 8 pm
Thursday - Friday: 9:30 am - 6 pm
Saturday: 9 :30 am - 1 pm Closed Sunday



Board of Library Trustee – Meeting Minutes for 1/8/24

PRESENT: Susan Crowther, David Morrell, Mitch Resnick, Gail Scanlon, Lanette Sweeney, Gillian Woldorf. Library Director Joe Rodio.

ABSENT: Bob Berwick, Barbara Merchant, Timna Tarr.

CALL TO ORDER: Meeting Called to Order at 7:03pm by Chair Morrell.

APPROVAL OF MINUTES: Minutes were approved for the Trustees' meeting held 12/4/23. (Crowther, Resnick).

DISPOSITION OF BILLS: Motion was approved unanimously to pay the library's bills if found to be in order (Woldorf, Sweeney).

CORRESPONDENCE: None.
PUBLIC COMMENTS:
COMMITTEE REPORTS:

LIBRARY DIRECTORS REPORT:

The Library Director gave his report; a written copy was distributed to the Board. Among the topics discussed: the Master Plan Annual Forum will take place on Jan. 12 and there is an opening for a Library Trustee to attend. The FY24 budget is tracking as expected at the midpoint of the year, the FY25 budget proposal is being worked on and will be ready for the February meeting. The libraries received three Cultural Council grants. The Friends have purchased a museum pass to MASS MoCA.

GAYLORD UPDATE:

A pest control company will be hired to address the mouse problem in the building. The invitation to the Feb. 5 joint meeting has been sent to the GMLA Trustees. Wine Downs continue on the second Friday of each month.

UNFINISHED BUSINESS:

Resnick reviewed a recent MBLC webinar on First Amendment Audits.

NEW BUSINESS:

Scanlon discussed how a Board Manual would be beneficial. A motion was passed unanimously (Scanlon, Sweeney) for the Trustees to review the BoardSource document *What Goes Into A Board Manual* to identify what types of information would be helpful. Rodio will contact other libraries to see what their boards are using for this type of resource.

ADJOURNMENT: The meeting adjourned at 8:20 pm (Crowther, Resnick).