

**BYLAW REVIEW COMMITTEE MEETING  
TUESDAY, NOVEMBER 15  
Agenda**

**3 PM**

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**Phone: +1 646 931 3860 | Meeting ID: 864 0171 4016 | Passcode: 096648**

*Note: Not all topics listed here may be reached for discussion. In addition, the topics listed are those which the chair reasonably expects will be discussed as of the date of this notice. This meeting may be audio and/or visually recorded.*

- 1) Call to Order / Welcome new members**
- 2) Committee Reorganization**
  - New Business**
- 3) Approve minutes of last meeting**
- 4) Discussion of Master Plan tasks**
- 5) Consideration of proposed bylaw changes**
- 6) Adjourn**

**BYLAW REVIEW COMMITTEE MEETING  
TUESDAY, MARCH 29, 2022  
MEETING MINUTES  
VIRTUAL SELECTBOARD MEETING ROOM – 5 P.M.**

*Present were Ira Brezinsky, Charles Miles, M. P. Chevrette, Steven Lauridsen, and Town Administrator Lisa Wong.*

**CALL TO ORDER**

Wong called the meeting to order at 5:04 p.m.

**REORGANIZATION**

Brezinsky nominated Miles for chair. Lauridsen seconded.

**ROLL CALL VOTE**

**Brezinsky – Aye**

**Lauridsen – Aye**

**Chevrette – Aye**

***Miles – abstained due to poor virtual connection***

Lauridsen nominated Brezinsky for vice chair. Chevrette seconded.

**ROLL CALL VOTE**

**Brezinsky – Aye**

**Lauridsen – Aye**

**Chevrette – Aye**

***Miles – abstained due to poor virtual connection***

Brezinsky nominated Lauridsen for clerk. Miles seconded.

**ROLL CALL VOTE**

**Brezinsky – Aye**

**Lauridsen – Aye**

**Miles – Aye**

***Chevrette – abstained due to poor virtual connection***

**REVIEW OF POTENTIAL BYLAWS FOR 2022 ATM**

Building Inspector David Gardner presented the mobile food vendor bylaw. This arose from conversation with former Town Administrator Michael Sullivan. The Selectboard can already approve on public property but need a bylaw for private property.

Miles asked how this fits into surrounding communities. Gardner said he researched other communities to develop this language.

Brezinsky asked about the difference between commercial caterers on private property as already allowed but not if they pull up in a food truck; it's the same service if in a different way. Gardner said food trucks prepare food on location. Caterers will deliver food.

Brezinsky said a permit fee is not specified. Gardner said a minimal fee could be in order, but any food service trucks are already paying fees to get to this point. Not sure what other departments charge.

Brezinsky asked if it would be helpful to look at the longer version. Gardner said there is a longer list of parameters. Designate zones in public parking along the street in areas with short supply of ready-made food so as not to compete with brick and mortar. Reason for two-day limit and set up in street parking. Will send outline.

Wong presented a human rights commission bylaw. Miles questioned the number of members and said other committees don't have a full complement. Perhaps we should start with a smaller compliment. He asked about what issues could arise.

Wong read 4B and said it would not replace other mechanisms but would be a starting place.

Miles suggested clarity about what is forwarded to the committee – could they initiate investigation?

Brezinsky suggested strengthening language in duties – conduit, facilitate, or refer issues to the appropriate entity.

Miles likes the idea of having a little teeth and ability to do investigations and issue reports.

Wong will discuss with town counsel.

Brezinsky suggested having 7-9 members with specific representation among town government.

#### **OTHER BUSINESS**

Brezinsky suggested a change in makeup of the Bylaw Review Committee being represented by specific segments of town government like capital planning.

Wong discussed capital planning. She will also circle back on dates for a future BRC meeting and clerk duties for Lauridsen.

#### **ADJOURN**

Brezinsky motioned to adjourn. Lauridsen seconded. All in favor.

#### **ROLL CALL VOTE**

**Brezinsky – Aye**

**Lauridsen – Aye**

**Chevrette – Aye**

**Miles – Aye**

The meeting adjourned at 5:56 p.m.

**Respectfully submitted,  
Lisa Wong  
Town Administrator**