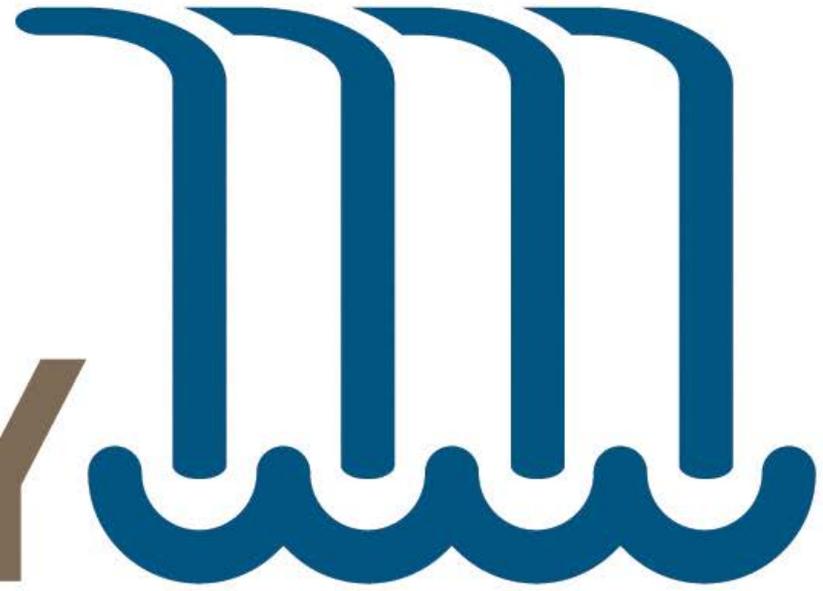


TOWN OF
**SOUTH
HADLEY**



M A S S A C H U S E T T S

ANNUAL TOWN MEETING

To be held May 9, 2018 Town Hall Auditorium @ 6PM

TA Presentation and Appropriations Hearing April 25 @ 6 PM

Town Hall Selectboard Meeting Room

Annual Operational Articles 1 through 5

ARTICLE 1. To see if the Town will vote to authorize the Town Treasurer, with the approval of the Selectboard, to borrow money from time to time in anticipation of the revenue of the fiscal year beginning July 1, 2018, in accordance with the provisions of Massachusetts General Laws Chapter 44, Section 4 and to renew any note or notes as may be given in accordance with the provisions of Massachusetts General Laws, Chapter 44, Section 17, or take any other action relative thereto.

ARTICLE 2. To see if the Town will vote to authorize the Town Treasurer, with the approval of the Selectboard, to enter into compensating balance agreements with bank offices having their principal offices in the Commonwealth during Fiscal Year 2019, as permitted by Massachusetts General Laws Chapter 44, Section 53 (F), or take any other action relative thereto.

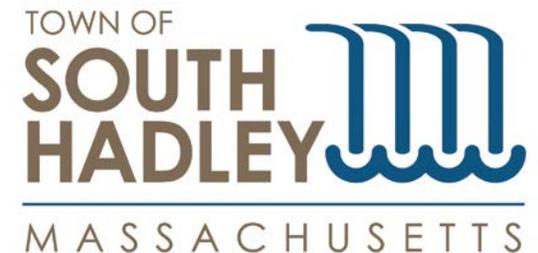
ARTICLE 3. To see if the Town will vote to authorize the Selectboard to defend all suits that may be brought against the Town during Fiscal Year 2019 and to prosecute all suits on behalf of the Town, to engage counsel for same, and to settle such suits as they deem advisable, or take any other action relative thereto.

ARTICLE 4. To see if the Town will vote to authorize the Selectboard to apply for and accept such federal or state grants or monies as may be available and to authorize the Selectboard to expend any funds received there from in accordance with the terms of said grants, or take any other action relative thereto.

ARTICLE 5. To see if the Town will vote to accept a sum of money for highway improvements under the authority of Massachusetts General Laws Chapter 90 and other applicable law; determine whether the money shall be provided by the tax levy, by transfer from available funds, or by borrowing, or by any combination of these methods; authorize the Selectboard to apply for, accept, expend and borrow in anticipation of state aid for such projects, or take any other action relative thereto.

ARTICLE 6. To see if the Town will vote to fix the salary and compensation of the following elective officers of the Town of South Hadley during fiscal year 2019 as provided by Massachusetts General Laws, Chapter 41, Section 108, as amended: Moderator, Selectboard Members, Assessors, or take any other action relative thereto.

**These articles are required under MGL to be voted on annually, banking, borrowing, acceptance of grants, defense of the municipality
And setting of elected officials compensation**



Article 6. Setting Compensation for Elected Officials

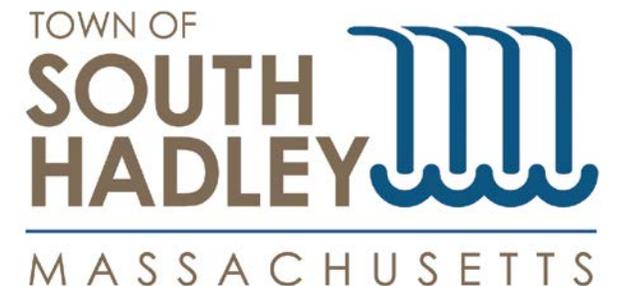
ARTICLE 6. To see if the Town will vote to fix the salary and compensation of the following elective officers of the Town of South Hadley during fiscal year 2019 as provided by Massachusetts General Laws, Chapter 41, Section 108, as amended: Moderator, Selectboard Members, Assessors, or take any other action relative thereto.

This annual article sets the salaries of elected officials. Historically, SB\$2,000, BOA \$2,500, Moderator \$1

Article 7 Buttery Brook Revolving Account

ARTICLE 7. To see if the Town will vote to reauthorize the provisions of Massachusetts General Laws, Chapter 44, Section 53E ½, to establish in the Town Treasury a revolving fund, which shall be kept separate and apart from all other monies by the Treasurer, and in which shall be deposited the receipts received that may be spent by the Selectboard or its designee, without further appropriation during fiscal year 2019 for the continued support and maintenance of Buttery Brook Park, or take any other action relative thereto.

An annual Article for Buttery Brook. This allows for the acceptance of funds And expenditure of said funds within the FY19 without additional approval But under restrictive guidelines set by DOR.

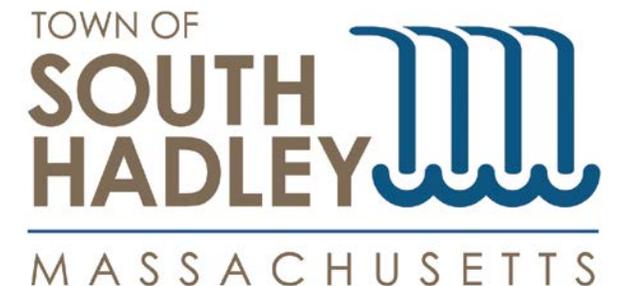


Article 8 FY 19 Budget

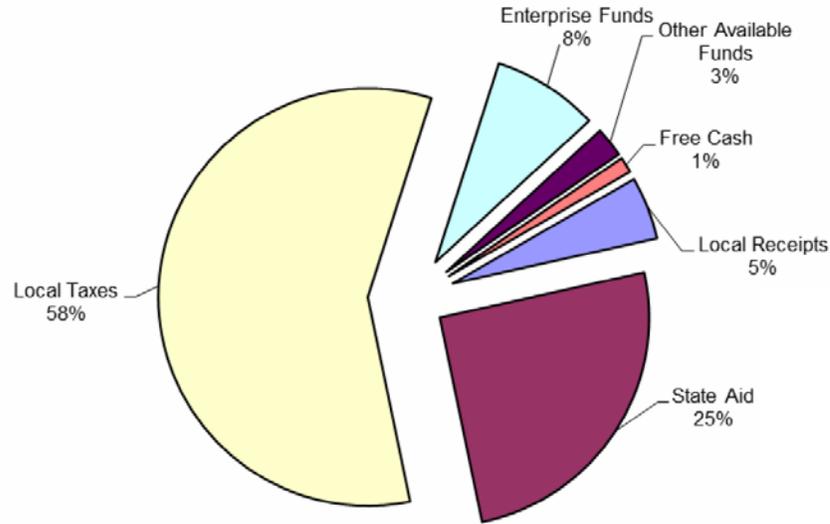
ARTICLE 8. To see if the Town will vote to raise and appropriate and transfer from available funds the sum of \$45,120,999 or a greater or lesser sum, to constitute the Operating Budget for fiscal year 2019 as more specifically set forth in "Appendix A" as attached, or take any other action relative thereto.

The General Fund Budget \$20,134,598.00, is lower than the previous year (\$564K). Mostly due to retiring and reissuance of debt. The MSBA expedited payment program and reissuance of debt on the Ledges which the Selectboard took advantage of both in FY18 of lowered our principal and interest cost by slightly over one million in respect to the FY 19 budget. Since the MSBA borrowing was "debt excluded" much of the savings goes directly back to the taxpayer. FY 19 is down 2% over FY 18.

	FY17	FY18	FY19
<u>Department</u>	<u>Expended</u>	<u>Budgeted</u>	<u>TA Recommended</u>
<i>Total General Fund</i>	<i>\$ 19,782,280</i>	<i>\$ 20,699,159</i>	<i>\$ 20,134,598</i>
<i>Total Misc. Trust</i>	<i>\$ 209,312</i>	<i>\$ 1,275,000</i>	<i>\$ 725,000</i>
<i>Total Channel Markers</i>	<i>\$ 3,500</i>	<i>\$ 3,500</i>	<i>\$ 3,500</i>
<i>Total DPW: Landfill</i>	<i>\$ 988,836</i>	<i>\$ 1,017,743</i>	<i>\$ 1,014,840</i>
<i>Total DPW: WWTP</i>	<i>\$ 1,171,834</i>	<i>\$ 1,214,871</i>	<i>\$ 1,261,937</i>
<i>Total Ledges</i>	<i>\$ 1,223,280</i>	<i>\$ 1,175,084</i>	<i>\$ 729,200</i>
<i>Total School</i>	<i>\$ 20,777,329</i>	<i>\$ 20,914,067</i>	<i>\$ 21,251,924</i>
	<i>\$ 44,156,371</i>	<i>\$ 46,299,424</i>	<i>\$ 45,120,999</i>



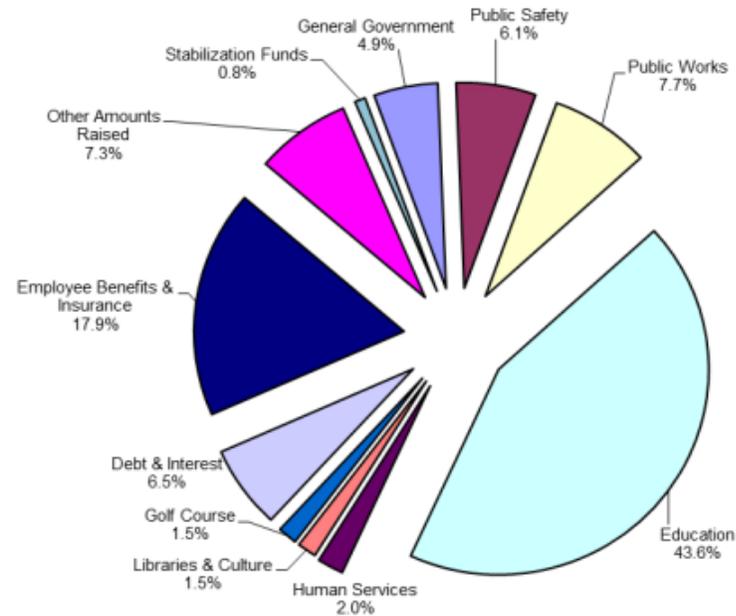
Where the Money Comes From



Article 8 FY 19 Budget (continued)

These charts are included in the budget book online
Along with additional analysis.

Where the Money Goes



Article 8 FY 19 Budget (continued)

The General Fund Budget is comprised of some municipal functions, Police, COA, Library, Town Hall, DPW Parks and also capture some shared costs, Health Insurance, Principal and Interest, FICA, Retirement Contributions, Property & Casualty and Unemployment Insurance. These shared cost benefit the entire municipality, including the South Hadley Public Schools.

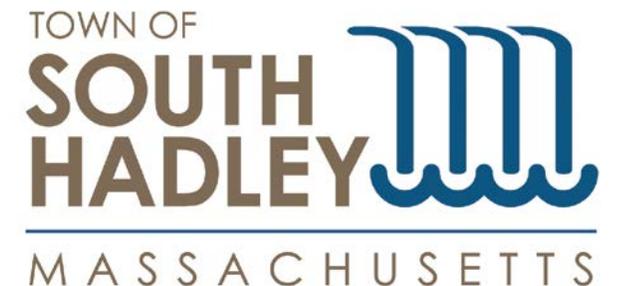
There are only a few smaller budgets (relatively speaking) which are up significant percentages Town Clerks Office is up 15%, the total increase is less than \$5,000 (reallocation of staffing and increase for e360 annual updates). IT is up 6.2% which translates in to about \$15K, some of this is due to increased licensing fees and costs associated with migrating all the phone agreements into the IT department. Inspectional Services up 6.8% or \$11K, mostly on the expense side to fulfill requirements for hard copy code books and safety equipment which is mandated for employees. Police budget which is more substantial than most (\$2.7 million vs Clerk's budget \$130,000) was up 2.1% or \$56,297, about half going to contractual increase and the rest to additional training.

The school budget increase was a modest 1.6 % (\$337K). However this increase does not include any of the previous mentioned "shared costs", including Health Insurance which premiums will be up 4.7% and increases in participants we expect about 6.4% overall or a \$286,800 increase to bring the budget over \$4.7 ,million.

Departments which have reduced their budgets include the SB, Planning/ConsCom, Human Resource, Collector/Treasurer, Legal Services and Street Lighting (thank you SHELD). None of these department are enormous, but seem sustainable and reasonable. Most coming from combining and in some cases reducing staff, closely monitoring costs and other measures to deliver quality service while reducing expenditures.

The overall budget including enterprise is down over all by 2% (GF down 2.7%) largely due to the fore mentioned borrowing adjustments and Ledges being budgeted for half a fiscal year, but include appropriation to funds. No matter how we look at this budget it is out of the norm for any municipality.

<http://www.southhadley.org/ArchiveCenter/ViewFile/Item/755>

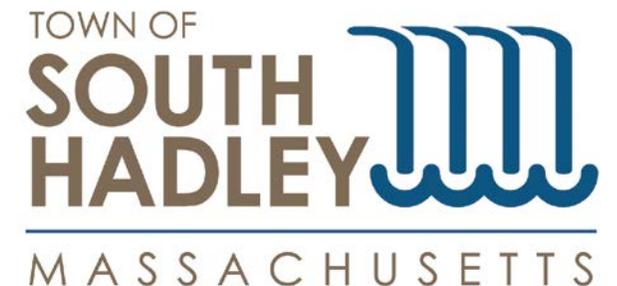


Article 9 Ledges Contract

ARTICLE 9; To see if the Town will vote to allow the Selectboard to enter into a contract not to exceed ten (10) years for the operation and maintenance of all services and functions of the Ledges Golf Course consistent with IRS Code 26 CFR 601.601 and all other state and federal regulations relative to municipal contracts, or take other action relative thereto.

At the advice of our Bond Counsel Matt Feher, our RFP consultant Colliers, Special Counsel Atty. Sarah Bollini and a number of other industry experts to attract professional management of the Ledges a agreement not to exceed 10 years is necessary. Town Meeting according to IRS rules needs to endorse the 10 year length of term.

The RFP submittals must be delivered by May 1 and the Selectboard will appoint a committee to review the proposals with a contract completed by July 2018 and a full service operator in by January 2nd 2019



Article 10 Canal Park Phase II

ARTICLE 10. To see if the Town will raise and appropriate and/or transfer from Unreserved Free Cash or other available funds the sum of \$40,000 for the purpose of Phase II improvements to Canal Park/Ted Belsky Outlook, or take any other action relative thereto.

As previously suggested Phase II will address some trail recapturing, improve path markings, signage, continue the fence replacement and add some additional respite areas.



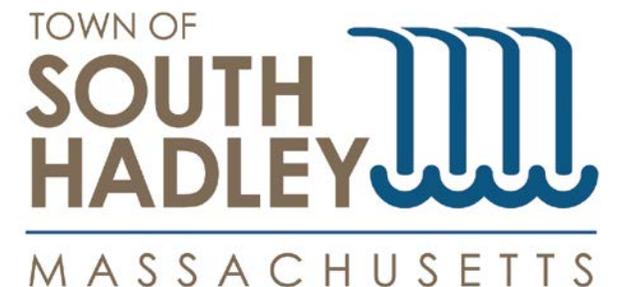
Thank you Bill and Mitch and the entire Canal Park
Committee
Ted Belsky Overlook Dedication May 12 @ 11 AM



Article 11 Water Testing

ARTICLE 11. To see if the Town will establish a by-law to annually test water in public buildings and other municipal facilities using a third party. The tests should be a sampling of appliances and systems which could likely and/or reasonably present a health consequence for the public. A report for all testing should be available on the Town of South Hadley website and a copy posted in each building participating in said test. The Health Director may re-test any appliances or system and subsequently instruct the municipal agent in control of a building or facility which does not meet the health and safety standards set forth to take immediate action to mitigate the exposure to the public. This testing should be overseen and regulations promulgated by the South Hadley Board of Health and consistent with the Massachusetts Department of Environmental Protection and as expressed in Appendix "B" or take any other action relative thereto.

This by-law would codify testing of municipal water appliances and features under the direction of the South Hadley Board of Health. It is meant to detect any leaching of lead and or copper in schools, municipal buildings and other sources which may be used a potable water resource.



Appendix B

Chapter; TBD Subsection TBD Municipal Property Water Quality Testing

A. Scope

It is the intention of the South Hadley Board of Health to monitor and qualify water quality in municipal buildings and facilities, annually, to assure compliance with Massachusetts Department of Environmental Protection standards, as accepted by the South Hadley Board of Health.

B. Protocol

The municipal agent in control of a building or facility shall cooperate to have the water tested by a qualified third under the direction of the South Hadley Board of Health to insure that health and safety standards are met on an annual basis.

Each water source to be tested in the building will be instructed by the Board of Health (BOH). Each water source not meeting health and safety standards will undergo additional testing and if there is a subsequent failure immediate action to mitigate exposure to the public will be instructed.

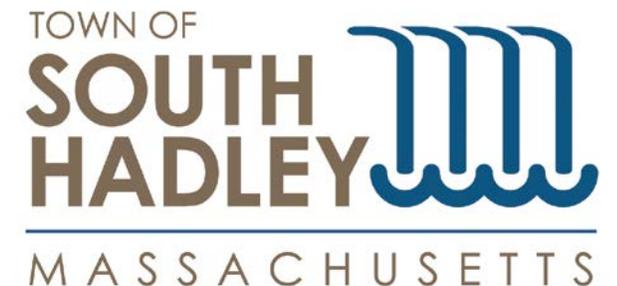
C. Enforcement

Enforcement of this regulation shall be by the South Hadley Board of Health or its designated agent(s) or contractor.

Any person who desires to register a complaint or concern pursuant to the regulation may do so by contacting the South Hadley Board of Health or its designated agent(s) or contractor and the BOH shall investigate.

D. Severability

If any provision or part of these regulation is declared invalid or unenforceable, the other provisions shall not be affected thereby but shall continue in full force and effect.



Article 12 Funding Water Testing

ARTICLE 12. To see if the Town will raise and appropriate and/or transfer from Unreserved Free Cash or other available funds the sum of \$10,000 to be used by the Board of Health to begin tests for water in fiscal year 2019 or take any other action relative thereto.

This testing is somewhat uncharted water, when I contacted some third party labs they were helpful. However, none of the three I contacted had provided annual testing for a municipality. The cost for testing each appliance was quoted at \$25 each, when a on-site service was available it was \$150 per facility for retrieving the samples. There is an estimated as many as 250 plus water appliances in four schools and another 125 testing opportunities across the town.

It should be noted that the school's water have been tested annually with assistance from Water District 1 annually. This initiative calls for independent testing and reporting by the Health Department.

Article 13 Police Cruiser

ARTICLE 13. To see if the Town will vote to raise and appropriate and/or transfer from Unreserved Free Cash the sum of \$42,000 to procure and purchase a Police Cruiser, or take any other action relative thereto.

This article was supported by Capital Planning and is consistent with past practices of appropriating funds to purchase a new cruiser twice a year. I expect there will be another request made to Town Meeting for an additional appropriation later in FY 19 at an STM. The oldest cruiser in the fleet will be retired and sold by auction. We have received as much as \$8,000 and as little as \$2,000 for the old Crown Vics.

Article 14 and 15 Funding the Senior Center Project

ARTICLE 14. To see if the Town will vote to authorize the Selectboard to borrow \$9,800,000 for the purpose of designing and constructing a new Senior Center at 47 Dayton Street, or take any other action relative thereto.

ARTICLE 15. To see if the Town will vote to raise and appropriate or transfer from the Stabilization Fund or other available funds \$400,000 to complete a full design, bid documents and other related pre-construction costs for a Senior Center at 47 Dayton Street, or take any other action relative thereto.

The Selectboard has endorsed Article 15 to borrow or use existing funds to develop a full design and further explore the possibilities of constructing a new Senior Center. As further discussions ensue in regards to whether it would be borrowing or from stabilization in respect to Article 15 the final decision will be contained in the motion. I believe the Motion will be circulated to TMM, as has been the practice.



edm



Scheme A

edm



Scheme A

edm

Article 16 Composition of Board of Health

ARTICLE 16: To see if the Town will vote to increase the Board of Health from three (3) to four (4) elected members with the Health Director acting as the fifth member and by adding one member to a three year term by annual election to be held April 2019. All elected terms would be three year terms beyond fore mentioned annual election, unless otherwise prescribed by law, or take any other action relative thereto.

This was brought to the ballot box at the suggestion of TMMs along with a question about making the BOH appointed as opposed to elected. Increasing the BOH to five members with four elected and the Health Director serving as full voting member.

Article 17 Solar Photovoltaic Installations

ARTICLE 17. To see if the Town will vote to amend Chapter 255 (Zoning) of the Town's Code in regard to Solar Photovoltaic by amending: Section 255-10, Terms Defined, to insert various new terms and their definitions and to reorder the various terms alphabetically; in Section 255-19 Use Regulations Schedule by inserting new uses related to Solar Photovoltaic Installations, and in Article VII, Supplemental District Regulations, by inserting a new Section 255-48 Solar Photovoltaic Installations as detailed in the Planning Board's Report to Town Meeting or take any other action relative thereto.
(PB) Appendix "C"

Article 18 Renewable Energy

ARTICLE 18. To see if the Town will vote to amend Chapter 255 (Zoning) of the Town's Code in regard to Renewable Energy by amending: Section 255-10, Terms Defined, to insert various new terms and their definitions and to reorder the various terms alphabetically and in Section 255-19 Use Regulations Schedule by inserting new uses related to Renewable Energy, as detailed in the Planning Board's Report to Town Meeting or take any other action relative thereto. (PB) Appendix "D"

Article 19 Residential Development Signage

ARTICLE 19. To see if the Town will vote to amend Chapter 255 (Zoning) of the Town's Code in regard to Signs by amending: Section 255-10, Terms Defined, to insert a new term "Residential Development Sign" and its definition and to reorder the various terms alphabetically and in Subsection 255-85; Subpart "B" by inserting additional paragraphs for Residential Development Signs detailing the standards and provisions for such signs as detailed in the Planning Board's Report to Town Meeting or take any other action relative thereto. (PB) Appendix "E"

Article 20 Falls Growth District Amendments

Article 20. To see if the Town will vote to amend Chapter 255 (Zoning) of the Town's Code in Article IV Districts, Section 255-15 Overlay Districts, by including an Overlay District entitled South Hadley Falls Smart Growth District; and Article VII Supplemental District Regulations, Section 255-23(A) General Regulations that Apply to All Smart Growth Zoning Districts by generally correcting references to Section 255-23 and its subsections and by incorporating additional language and revisions to the various subsections 255-23(A)(1) through 255-23(A)(17); and Article VII Supplemental District Regulations, Section 255-23(B) Establishment and Delineation of Smart Growth Zoning Districts in Subsection 255-23(B)(1) South Hadley Falls Smart Growth Zoning District Paragraph 255-23(B)(1)(b)[1] Allowed Uses to clarify the uses allowed as part of a Mixed Use Development and Paragraph 255-23(c)(3) as detailed in the Planning Board's Report to Town Meeting or take any other action relative thereto. (PB) Appendix "E".

Article 21 Newton Street Growth District

ARTICLE 21. To see if the Town will vote to amend in the Zoning By-Law Article IV Districts Subsection 255-15 Overlay Districts, by including an Overlay District entitled Newton Street Smart Growth District; Article VII Supplemental District Regulations, Subsection 255-123 South Hadley Smart Growth Districts by inserting a new Subpart (C) Newton Street Smart Growth District, (pursuant to M.G.L. Chapter 40R and 760 CMR 59.00 and M.G.L. Chapter 40S) as detailed in the Planning Board's Report to Town Meeting or take any other action relative thereto. (PB) Appendix "G"

Article 22 Newton Smart Growth Maps

ARTICLE 22. To see if the Town will vote to amend the Zoning Map to delineate the boundaries of the new Newton Street Smart Growth District as detailed in the Planning Board's Report to Town Meeting, or take any other action relative thereto. (PB)

Appendix "H"

For additional information on articles from the STM or ATM articles 1 through 16 please email msullivan@southhadleyma.gov for any questions for the zoning articles 16 through 22 please email rharris@southhadleyma.gov

Thank you for participating in local government!

