

CARLENE C. HAMLIN, Clerk
 SARAH B. GMEINER, Assistant Clerk

Request for Birth Certificate

Please print out this form and return to:
 Town Clerk's Office
 116 Main St., Suite 108
 South Hadley, MA 01075

Requests submitted through the mail will be processed on the date they are received.

Full name of person on the record of birth

 First Middle Last

Date of Birth

 Month Day Year

Full Maiden Name of the Mother

 First Middle Last

Full name of the Father

 First Middle Last

Signature of Requester

Daytime telephone number

 Area Code Number

Return Mailing Address

 Street Town/City Zip Code

- ❖ Certified copies cost **\$10.00**
- ❖ Please enclose a self-addressed, stamped envelope.
- ❖ Payment may be made by check or money order payable to Town of South Hadley. (Please do not mail cash)
- ❖ **NOTE:** Some records are restricted or impounded and access may be denied. Please enclose copy of your driver's license.