

## ASSESSORS



KEVIN E. TAUGHER, Chair  
Clerk  
THOMAS R. REIDY, Member

MELISSA L. COUTURE RIMBOLD, Associate Assessor

March 12, 2018

Minutes of meeting of March 12, 2018. Meeting was called to order at 9:08 a.m. Present at meeting were Mr. Kevin Taugher, Mr. Thomas Reidy, Ms. Hazel Snopek and Mrs. Melissa Couture Rimbold.

Mr. Reidy made a motion to accept the minutes from the meeting of February 12, 2018 as written. Ms. Snopek seconded the motion. The motion passed 3-0.

Mr. Reidy made a motion to accept the executive session minutes (ES2018ABT1) from the meeting of February 12, 2018 as written. The motion passes 3-0.

Lack of quorum document for March 5, 2018 accepted as record only.

Old Business:

Mrs. Couture Rimbold presented the board with a listing of two (2) additional fiscal 2018 exemption applications. She stated that both are new applicants. They meet all necessary qualifications under the law. Mr. Reidy made a motion to approve the exemptions for Hubbard, clause 17D and Boland, clause 17D totaling \$ 350.00 for fiscal 2018. Motion seconded by Ms. Snopek. The motion passed 3-0.

New Business:

Mrs. Couture Rimbold provided the board with the monthly statements for February. She stated there are four (4) reports as follows:

- 2016 motor vehicle excise, 1 transaction totaling the amount of \$32.50
- 2017 motor vehicle excise, 10 transactions totaling the amount of \$ 857.20
- 2018 real estate, 5 transactions totaling the amount of \$ 1,247.83
- 2018 personal property, 4 transactions totaling the amount of \$2,937.22

Mr. Reidy made a motion to approve the monthly reports for February as presented. Motion seconded by Ms. Snopek. The motion passed 3-0.

Mrs. Couture Rimbold provided the board with excise warrants to be signed for the following commitments: 2018 – commitments 1 and 11; 2017 – commitments 6 and 7. All members signed.

Mrs. Couture Rimbold stated that she is in receipt of a request from Holyoke Medical Center for an extension to file their fiscal 2019 3ABC. She stated they have requested an extension until June 1, 2018. Mrs. Couture Rimbold stated she would prefer an extension of two months to May 1, 2018. Mr. Reidy made a motion to grant an extension to Holyoke Medical Center for filing their fiscal 2019 3ABC from March 1, 2018 to May 1, 2018. Motion seconded by Ms. Snopek. Motion passes 3-0.

Mrs. Couture Rimbold stated that she is in receipt of a request from Baystate OBGYN for an extension to file their fiscal 2019 Form of List. She stated they have requested an extension until April 30, 2018. Mrs. Couture Rimbold stated she agrees with the request. Mr. Reidy made a motion to grant an extension to Baystate OBGYN for filing their fiscal 2019 Form of List from March 1, 2018 to April 30, 2018. Motion seconded by Ms. Snopek. Motion passes 3-0.

Executive Session:

116 MAIN STREET, SOUTH HADLEY, MASSACHUSETTS 01075-2896

P: 413.538.5017 ext. 105

SOUTHHADLEYMA.GOV

ES2018ABT2

Mr. Taugher made a motion to go into executive session to comply with the provisions of Chapter 59 Section 60 to discuss and review three (3) applications for abatement. (Exception #7) Mr. Taugher stated that the open session of the board would reconvene after the executive session.

Members voted as follows:

Chair, Kevin Taugher, Aye

Clerk, Hazel Snopek, Aye

Member, Thomas Reidy, Aye

Members recessed to executive session at 9:47 a.m.

Members returned to open session at 10:08 a.m.

Mr. Reidy made a motion to reconvene open session. Motion seconded by Ms. Snopek. Motion passes 3-0.

During executive session (ES2018ABT2) the board reviewed the applications presented, motions were made and seconded and the decisions are as follows:

Withdrawal Accepted:

YCC06

Denied:

WHC South Hadley LLC

Notice of Late Application:

Geoffroy/Rignall

## Associate Assessor report:

Mrs. Couture Rimbold informed the board that she has submitted a grant application to the state. She stated she submitted an application for the Community Compact IT Grant in the amount of \$41,300 to upgrade and enhance our digital mapping program. This is the first grant application she has submitted. However, she wants to recognize the efforts and assistance from Jaime Doolittle, IT; Richard Harris, Town Planner; Police Chief Parentela and our mapping vendor CAI as well as the support of the Town Administrator on this endeavor.

Mrs. Couture Rimbold informed the board that she has been again asked to teach at UMASS for the annual Assessors school the week of August 6-10, 2018. She stated she has not yet spoken with the Town Administrator as she has not yet received the written confirmation from the Massachusetts Association of Assessing Officers (MAAO).

Mrs. Couture updated the board on the Vision software upgrade. She has been informed they are roughly 4-6 weeks behind schedule.

## Meeting Schedule:

Mrs. Couture Rimbold stated that the next meeting is scheduled for March 26 at 9:00 a.m.

## Other Business:

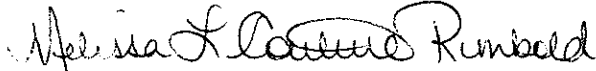
none

Adjournment:

Ms. Snopek made a motion to adjourn. Motion seconded by Mr. Reidy. Motion passes 3-0.

Meeting adjourned at 10:44 a.m.

Respectfully submitted,



Melissa L. Couture Ribold  
Associate Assessor

List of documents reviewed during meeting

Minutes (Open and Executive sessions)	Associate Assessor files
2018 exemption listing - Hubbard, Boland	Exemption files (vault)
February monthly reports	Monthly report files (vault)
Excise Warrants	Warrant files (vault)
3ABC extension request	FY19 3ABC Filings (vault)
FOL extension request	FY19 Form of List Filings (vault)
Community Compact IT Grant Submission	Associate Assessor files

