

ASSESSORS



KEVIN E. TAUGHER, Chair
 HAZEL R. SNOPEK, Clerk
 THOMAS R. REIDY, Member

MELISSA L. COUTURE RIMBOLD, Associate Assessor

February 12, 2018

Minutes of meeting of February 12, 2018. Meeting was called to order at 9:02 a.m. Present at meeting were Mr. Kevin Taugher, Mr. Thomas Reidy, Ms. Hazel Snopek and Mrs. Melissa Couture Rimbold.

Mr. Reidy made a motion to accept the minutes from the meeting of January 22, 2018 as written. Ms. Snopek seconded the motion. The motion passed 3-0.

Mrs. Couture Rimbold stated there are no bills payable for approval.

Old Business:

Mrs. Couture Rimbold reviewed the response from Department of Revenue regarding the procedures surrounding prepayment of taxes and warrant dates. She stated moving forward all warrants will be dated the same date the commitment is processed, or when the board actually signs.

New Business:

Mrs. Couture Rimbold stated that she is in receipt of a request from Friendly's for an extension to file their fiscal 2019 Form of List. She stated they have requested an extension until June 1, 2018. Mrs. Couture Rimbold stated she would prefer an extension of two months to May 1, 2018. Mr. Reidy made a motion to grant an extension to Friendly's for filing their fiscal 2019 Form of List from March 1, 2018 to May 1, 2018. Motion seconded by Ms. Snopek. Motion passes 3-0.

Mrs. Couture Rimbold presented the board with a listing of additional fiscal 2018 exemption applications. She stated that both are new applicants. They meet all necessary qualifications under the law. Mr. Reidy made a motion to approve the exemptions for Perez, clause 17D and Moynahan, clause 22E totaling \$1,175.00 for fiscal 2018. Motion seconded by Ms. Snopek. The motion passed 3-0.

Mrs. Couture Rimbold provided the board with the monthly statements for January. She stated there are three (3) reports as follows:

- 2017 motor vehicle excise, 7 transactions totaling the amount of \$ 418.67
- 2018 boat excise, 2 transactions totaling the amount of \$0.00 (Mrs. Couture Rimbold noted there was an abatement and a reversal that washed each other out)
- 2018 real estate, 231 transactions totaling the amount of \$ 131,355.94

Mr. Reidy made a motion to approve the monthly reports for January as presented. Motion seconded by Ms. Snopek. The motion passed 3-0.

Mrs. Couture Rimbold stated that she was informed by the town administrator and assistant treasurer collector that the billing cycle for trash collection is being changed. They requested that Mrs. Couture Rimbold assist with the clause 41C approvals for utility bills. Currently, she explained, if an applicant is approved for a clause 41C property tax exemption, a deduction is made on the utility (trash and sewer) bills. It has been requested, until a policy update is made, that the office review the list of prior year applicants and remove any folks that have sold their property or passed away. She does not believe at this time that she will be adding any new applicants that have filed as the applications would not yet be approved by the board prior to the trash billing. Mr. Reidy made a motion to allow the Associate Assessor

to provide an updated 41C listing, amended for sale, death, or other ineligibility and provide this to the Collector's office for use in the trash billing. Motion seconded by Ms. Snopek. Motion passes 3-0.

Executive Session:

ES2018ABT1

Mr. Taugher made a motion to go into executive session to comply with the provisions of Chapter 59 Section 60 to discuss and review two (2) applications for abatement. (Exception #7) Mr. Taugher stated that the open session of the board would reconvene after the executive session.

Members voted as follows:

Chair, Kevin Taugher, Aye

Clerk, Hazel Snopek, Aye

Member, Thomas Reidy, Aye

Members recessed to executive session at 9:34 a.m.

Members returned to open session at 9:44 a.m.

Mr. Reidy made a motion to reconvene open session. Motion seconded by Ms. Snopek. Motion passes 3-0.

During executive session (ES2018ABT1) the board reviewed the applications presented, motions were made and seconded and the decisions are as follows:

Approved:

Comcast of Mass II Inc (2 applications)

Associate Assessor report:

Mrs. Couture Rimbold informed the board that she received an email from the President of the Massachusetts Association of Assessing Officers (MAAO) asking if she would be interested in serving on the Farmland Valuation Advisory Commission Technical Subcommittee. She stated that she is interested in serving however, even though there are typically only two meetings a year, she felt she could not serve at this time and she recommended a colleague from Western Mass. to serve. She did state however, there may be another opening next year and she will revisit it at that time.

Mrs. Couture Rimbold reminded the board that the deadline to register for the MAAO winter meeting without a late fee is Thursday. Mr. Taugher stated he would not be attending.

Mrs. Couture Rimbold informed the board of the Hampden-Hampshire Counties Assessors Association (HHCAA) Spring Seminar to be held on March 15. She stated that both she and Mrs. Cronin are interested in attending.

Meeting Schedule:

Mrs. Couture Rimbold stated that the next meeting is scheduled for February 26 at 9:00 a.m.

Other Business:

none

Adjournment:

Ms. Snopek made a motion to adjourn. Motion seconded by Mr. Reidy. Motion passes 3-0.

Meeting adjourned at 9:50 a.m.

Respectfully submitted,


Melissa L. Couture Ribold
Associate Assessor

List of documents reviewed during meeting

Minutes	Associate Assessor files
DOR email RE:warrant dates	Associate Assessor files
FOL extension request	FY19 Form of List Filings (vault)
2018 exemption listing - Perez, Moynahan	Exemption files (vault)
January monthly reports	Monthly report files (vault)
Email from MAAO President RE:FVACTS	Associate Assessor files
MAAO Winter Meeting notice	Associate Assessor files
HHCAA Spring Seminar notice	Associate Assessor files

