

TOWN OF SOUTH HADLEY

Board of Assessors
116 Main Street, Room 104
South Hadley, MA. 01075-2896

www.southhadleyma.gov

Melissa L. Couture Ribold
Associate Assessor

Kevin E. Taugher
Chairman

Hazel R. Snopek
Clerk

Francis M. Conti
Member

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January 9, 2017

Minutes of meeting of January 9, 2017. Meeting was called to order at 9:09 a.m. Present at meeting were Mr. Kevin Taugher, Ms. Hazel Snopek and Mrs. Melissa Couture Ribold. Mr. Francis Conti was excused.

Ms. Snopek made a motion to accept the minutes from the meeting of December 5, 2016 as written. Mr. Taugher seconded the motion. The motion passed unanimously.

Mrs. Couture Ribold presented the bills for payment. The board chair signed the bills.

Old Business:

Mrs. Couture Ribold informed the board that she has met with the Town Administrator on the fiscal 2018 budget and her PBE (performance based evaluation) for fiscal 2017. She provided board members with a copy of the proposed budget and her list of PBE's. Mrs. Couture Ribold went over the changes to the budget. Members reviewed both documents. Mr. Taugher asked some questions on the list of PBE's including upcoming written policies.

New Business:

Mrs. Couture Ribold presented the fiscal 2017 budget to date. She discussed the possibility of purchasing another tool for the online digital mapping program that would allow photos to be updated regularly instead of annually. Mr. Taugher also suggested looking into alternative measuring devices.

Mrs. Couture Ribold informed the board that at the last meeting, when approving the fiscal 2017 exemptions, there was an error with the count; the number of exemptions granted. The amount approved however was correct. She asked the board to vote to amend the previous approval from 237 exemptions to 230 for fiscal 2017. Ms. Snopek made a motion to amend the number of exemptions granted and placed on the tax bills for fiscal 2017 from 237 to 230. Motion seconded by Mr. Taugher. Motion passes unanimously.

Mrs. Couture Ribold informed the board that the office has received one additional exemption application at this time. It is for Lefebvre for a clause 22a (veteran's) exemption. Ms. Snopek made a motion to approve the exemption application for Lefebvre for fiscal 2017. Motion seconded by Mr. Taugher. Motion passes unanimously.

Associate Assessor Report:

Mrs. Couture Rimbold provided the board with an update on the data collection. It should be commencing again sometime in February. The neighborhoods have been chosen and the cards have been printed. There will be just short of 2,000 parcels to be viewed.

Mrs. Couture Rimbold informed the board that she is in receipt of a proposed settlement regarding Verizon New England Inc. from Department of Revenue (DOR). She reminded the board that the valuation of all land lines is determined by the Commissioner of Revenue. The appeals for South Hadley regarding this entity are for fiscal 2010 and 2011. Mrs. Couture Rimbold informed the board she has emailed DOR stating that South Hadley would be in favor of the proposed settlement. No formal offer from Verizon has been received.

Meeting Schedule:

Mrs. Couture Rimbold stated that the next regular meeting would be on January 23 at 9:00 a.m.

Other Business:

The board chair called for any other business.

Mrs. Couture Rimbold informed the board that she has submitted her name (before others did) for the Massachusetts Association of Assessing Officers (MAAO) Executive Board to the nominating committee. She is unsure if she will be nominated, but if so, her name will appear on the next ballot. Board members stated they have no concerns with this and wished her luck.

Mrs. Couture Rimbold informed the board that she has received notice that it is time to complete the conflict of interest training. The deadline to complete this is March 31, 2017.

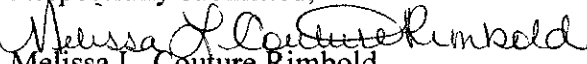
Mrs. Couture Rimbold updated the board on the number of abatement applications filed to date which is five (5).

Adjournment:

Ms. Snopak made a motion to adjourn. Motion seconded by Mr. Taugher. Motion passes unanimously.

Meeting adjourned at 9:59 a.m.

Respectfully submitted,


Melissa L. Couture Rimbold
Associate Assessor

List of documents reviewed during meeting:

<u>Document</u>	<u>Location</u>
Minutes	Associate Assessor files
bills payable	Assistant to Associate Assessor files
Fiscal 2018 draft budget	Associate Assessor files
Fiscal 2017 PBE	Associate Assessor files
Exemption listing	Assistant to Associate Assessor files
Lefebvre exemption application	Exemption files (vault)
Verizon proposed settlement	Associate Assessor files